

AGENDA
PENN YAN PUBLIC LIBRARY
BOARD MEETING
August 20th, 2026, 6:30pm

Call to Order

- Public Comment
- Additional Agenda Items?
- *Adoption of Agenda
- * adoption of July 16th Minutes

Present 7-16: Angela Gonzalez, Val Brechko, Bethany Snyder, Steve Darrow, Kelley Walker, Jan Barrett, Sharon Pinckney, Connie Glover

Financial Review

- *Payment of bills for July 2026

Library Director's Report

Standing Committee Reports

- Policy Review Committee
- Personnel Committee
- Nominating Committee
- Finance Committee
- Building Committee
- Ad Hoc Building Fund Raising Committee-updates on activities

Old Business

Annual Sexual Harassment prevention training
Conflict of interest signatures

New Business

***Adjourn**

Items with * require Board action. Enclosures: July 16th, 2026 minutes, Budget and Balance sheets, Director's Report, Circulation Stats, Children's and Adult services reports

Minutes
PENN YAN PUBLIC LIBRARY
BOARD MEETING
July 16th, 2026, 6:30pm

Call to Order

- Public Comment
- Additional Agenda Items?
- *Adoption of Agenda—Sharon motions; Kelley seconds; it is approved
- * adoption of June 18th Minutes—Steve motions; Sharon seconds; it is approved

Present 7-16: Angela Gonzalez, Val Brechko, Bethany Snyder, Steve Darrow, Kelley Walker, Jan Barrett, Sharon Pinckney, Connie Glover

Present 6/18: Angela Gonzalez, Val Brechko, Jan Barrett, Bethany Snyder, Connie Glover, Kelley Walker, Steve Darrow, Sharon Pinckney

Financial Review

- *Payment of bills for June 2026—Jan motions; Sharon seconds; it is approved

Library Director's Report

Standing Committee Reports

- Policy Review Committee
- Personnel Committee
- Nominating Committee
- Finance Committee
- Building Committee
- Ad Hoc Building Fund Raising Committee-updates on activities

Old Business

*Bylaws -Emergency Meetings draft—Sharon motions to approve it as written; Kelley seconds; it is approved

New Business

Annual Sexual Harassment prevention training
Conflict of interest signatures

- *Annual Organizational Meeting Resolutions: Sharon motions we accept all of this wording as written; Jan seconds; it is approved

Wording:

PYPL Board of Trustees resolve the following for the 2026-2027 fiscal year:

- The pre-payment of recurring claims such as utilities and personnel costs
- The designation of the Penn Yan Chronicle Express as the Official Newspaper for the Library
- The appointment of Wendy Bailey as the Board Treasurer
- The appointment of RDG as the External Auditor

- Appointment of Mark Venuti as the Library Attorney
- The authorization of the Executive Director to Certify Payrolls
- The authorization of Executive Director to Make Grant Applications
- The designation of Lyons National Bank and Community Bank as depositories for the Library

- *Officer Election—Jan motions that we accept the slate of officers as presented; Steve seconds; it is approved

President: Val

Financial Officer: Sharon

Secretary: Bethany

- 2026-2027 Committee Assignments

Finance: Sharon, Elizabeth, Connie, Kristen

Personnel: Kelley, Val

Policy (Code of Conduct, Bylaws): Bethany, Steve, Val

Building: Val, Elizabeth, Jan, Kristen

Nominating: Bethany, Steve, Sharon

- *Adoption of 2026 NYS Library Construction grant application—Sharon motions; Jan seconds; it is approved

***Adjourn—Bethany motions; Kelley seconds; it is approved**

Items with * require Board action. Enclosures: June 18th, 2026 minutes, Budget and Balance sheets, Director's Report, Circulation Stats, Children's and Adult services reports, proposed Emergency Meeting policy

Respectfully submitted,
Bethany Snyder

PYPL Executive Director's Report 8-20-26 Professional Development and Meetings:

7/29 STLS DAC meeting

8/6 Booklist Best Book Club Picks

Beyond the Dewey: Nonfiction Readers' Advisory for Library Staff, Webjunction

8/19 STLS ILS meeting

Happenings:

--The Building Fund webpage was up and running on 7/29. Alex is posting about it.

-The HVAC was finally repaired on 7/21. Randy has found a new more local HVAC repair company familiar with the type of system at PYPL to try to use next time. They can do regular seasonal maintenance too.

-I have started working on the Director's proposed 27-28 budget.

-I submitted the NYS Library Construction Grant application for phase 3 on 7-20.

Sample construction quote used: \$249,881.25

Funds applied for: \$120,000

-I met with Edge Architects on 7/23 and the staff and Building committee met with them on 8/6. Input was gathered about circulation area design and finishes were presented.

From 7/23 meeting minutes:

Bidding

a. The estimated total for phases 1 & 2 is \$525,000.

b. Bid target date is November 2nd, 2026

c. 4-6 week bid period.

d. Construction to start January 2027

4. Phasing:

a. Phase 1 (restrooms and vestibule) and Phase 2 (circulation area and tutoring room) will be bid together.

Estimated Funds Available 8-4-26

Annual Fund Balance as of 9-30-25	\$296,308
Master Plan Phase 1 Income as of 8-4-26	<u>\$202,914</u>
Total	\$499,202
7-23-28 Architect invoice*	<u>- \$ 18,050</u>
Total	\$481,152

* Architect services expenses as of 8-26 \$68,208.46

checkouts	23-24	24-25		24-25 tot	25-26												26-26 Tot	26-27
	total	July	June		July	Aug	Sept	Oct	Nov	Dec	Jam	Feb	Mar	Apr	May	June		July
ADPBKFC	561	63	45	609	55	57	63	67	52	43	36	37	42	45	49	49	595	46
ADPBKNF	272	8	18	256	20	31	23	26	26	15	22	19	16	21	15	11	245	14
ADULTFC	7163	720	572	7015	710	753	666	542	529	507	590	553	553	567	550	600	7120	747
ADULTNF	4528	339	298	4426	453	436	368	359	310	386	414	391	375	454	386	354	4686	349
AUDIOBKCAS	1		1	1				2	1								3	
AUDIOBKCD	1224	66	73	927	89	88	104	97	70	43	70	65	54	50	70	64	864	72
AV-hotspot (old)	774	41		702													0	
AV-EQUIP	6	2	3	26		1	1										2	
BOOK	74	16		51	1			3	5	4	4	2	2	1	2		24	
COMPUTER-laptops	8			17				2	3								5	
playaways	0			0			1										1	
EAUDIOBOOK	1			0													0	
ED-VID-DVD	32		2	15	1	3	2	1		1	3	2	3	1	4	8	29	2
ENTRY-PASS			10	13	11	13	3	8		9	2	5	4	2	1	10	68	15
HOTSPOT (new)			42	168	58	48	46	84	79	82	41	70	57	44	31	33	673	35
EPHEMERAL	1			0													0	
EQUIPMENT	7			0													0	
HOLIDAY	9	1		12				2	5								7	
ILL-BOOK	96	19	4	78													0	
JUVDVD (new 5-1-19)	86	9	4	80	4	9	8	3	3	9	5	4	9	4	1	1	60	3
JUVAUDIOBK	59	4	3	51	2	1		2	2	1	3			2	2		15	4
JUVFIC	18372	1925	1471	18017	1970	1683	1615	1679	1439	1188	1367	1569	1494	1586	1474	1209	18273	2017
JUVMAGAZIN	72	6	3	23	7	1		1	1	2	1	3	2				18	1
JUVMUSICCD	0			0													0	
JUVNF	3248	282	232	3393	307	256	382	295	295	179	224	361	357	327	251	206	3440	367
JUVPBFIC	180	22	17	174	32	25	25	31	19	13	16	14	19	20	16	9	239	17
JUVPBK	16	2		12	2	1	1	3	2			1		3	4	2	19	
JUVREF	0			0													0	
KIT	75	5		41	3	7	4	3	2	3	1	3	3	7	5	3	44	6
LARGETYPE	6863	672	549	6599	573	525	544	522	398	422	452	415	432	478	470	457	5688	573
MAGAZINE	1212	82	51	988	95	102	73	71	88	71	53	49	58	29	73	73	835	85
MICROFORM	32			40		8	8			16						8	40	
MIXEDMEDIA	9			3										1	1	1	3	
MUSICCD	505	30	37	303	33	35	43	43	4	3	34	17	16	26	30	15	299	21
NEWAUDBKCD	456	38	31	422		44	27	33	33	27	23	28	38	25	24	26	328	24
NEW-BKNF	0			0													0	
NEW-BOOK	4371	464	361	4262	414	403	330	330	289	289	282	291	281	264	311	334	3818	384
NEW-BOOKNF	1273	114	92	1315	129	108	99	100	86	91	89	92	105	80	89	89	1157	75
NEW JUVDVD-new	35	2	11	123	11	6	9	11	5	4		3	1		5		55	2
NEWJUVPBFIC	1553	155	102	1395	114	110	115	118	107	83	82	81	93	82	74	86	1145	118
NEW-JUVNF	472	49	32	512	45	31	30	32	25	28	41	52	44	26	26	21	401	28
NEW-LP	142	19	10	106	15	9	16	13	8	12	10	8	6	5	2	5	109	12
NEWMAGAZIN	3			5								1	2				3	
NEWMUSCD	61	1		47					1	1	12	4	8	9	1		36	
NEWSPAPER	0			0													0	
NEW-VIDDVD	3403	180	177	2146	194	198	198	154	139	175	171	132	160	155	186	175	2037	156

PGMRESOURC	0		0								1		1				0	
REF-BOOK	11		3			2					1		1				4	
ROTATING	31	1	1	1						1					21	23		
SOFTWARE	5		5	1						1	1			1	1	5	1	
STLSEQUIP	0		0													0		
TABLET	0		0							2		2	1			5		
TESTBOOK	2		0							2	1					3	3	
TOY	0		1													0		
UNBARCODED	14	2	16	1									4	1	1	7		
UNDEFINED	0		94												1	1		
VIDEO-DVD	8113	599	584	7563	638	536	456	647	384	484	507	568	513	400	363	405	5901	521
VID-GAME	1306	124	85	1068	140	115	94	92	94	67	69	86	107	92	78	85	1119	138
loaned to STLS	5196	423	383	5258	407	382	425	399	315	347	449	396	418	341	319	304	4502	380
Borrowed from STLS	6067	573	489	6195	704	575	575	749	493	406	570	467	481	534	419	441	6414	528
Total material circ	78000	7058	5792	74577	7240	6600	6356	6524	5312	5011	5649	5792	5755	5687	5334	5108	70368	6744
Digital resources	15491	1375	1548	17607	1605	1619	1611	1573	1488	1492	1740	1590	1524	1511	1520	1527	18800	1562
overdrive magazines	4352	273	311	3742	285	302	342	328	290	367	435	328	453	368	372	430	4300	485
Kanopy	0		29	84	12	25		20	14	64	64	132	51	47	76	18	523	64
Job now						9	7										16	
Mango			3	3		3			3	1				2			9	18
PAC	2824	279	269	2968	267	252	270	292	217	211	216	240	235	237	276	243	2956	283
Total circ with digital,PAC	100667	8985	7952	98981	9409	8810	8586	8737	7324	7146	8104	8082	8018	7852	7578	7326	96972	9156
website visits	12733	1677	1273	14932	1346	1280	1216	1097	900	1019	1112	1002	1228	1112	1048	1238	13598	1670
visits	58591	4979	5710	58440	5070	4881	5258	5202	4113	3568	3583	3802	4386	4749	4507	5072	54191	4538
wireless	4218	478	544	5330	492	456	492	539	415	383	374	383	476	443	436		4889	440
	0		0														0	
new regist. Res	328	29	31	314	26	30	23	29	16	17	18	16	11	26	14	32	258	21
non res	77	12	7	72	14	19	5	7	3	3	5	5	2	7	5	7	82	22
additions to holdings	0		0														0	
cat books	1269	140	112	1269	54	87	131	92	77	58	126	80	69	77	50	91	992	81
all other print	647	48	47	532	32	49	47	35	37	36	16	18	16	66	47	39	438	25
audiobooks CDs	73	3	4	68	7	3	2	2	11	3		1		1	1	3	34	
DVDs	154	7	11	133	11	15	14	4	21	11	10	11	16	11	11	7	142	12
vid games	21	4	2	25		2		5				1	1	3		4	16	
electronic	0																0	
kit	0														1		1	
microform	0																0	
av	0																0	
toy	0																0	
hotspot			1														0	

08/04/26

Penn Yan Public Library
Balance Sheet
As of July 31, 2026

	Jul 31, 26
ASSETS	
Current Assets	
Checking/Savings	
1015 · Public Funds Money Market	325,198.01
1000 · Savings account	
1018 · Non designated	6,815.03
1028 · Phase IV Money	18,163.50
1000 · Savings account - Other	(18,884.51)
Total 1000 · Savings account	6,094.02
1014 · Operating Acct	380,277.30
Total Checking/Savings	711,569.33
Accounts Receivable	
1261 · Accounts Receivable	0.43
Total Accounts Receivable	0.43
Other Current Assets	
1220 · Prepaid Expenses	
1250 · Insurance	(2,326.01)
1251 · Workers Comp	2,628.59
Total 1220 · Prepaid Expenses	302.58
1275 · Cash Held For Friends	29,396.70
1499 · Undeposited Funds	49.65
1300 · Investments	
1350 · CDs	9,208.59
Total 1300 · Investments	9,208.59
Total Other Current Assets	38,957.52
Total Current Assets	750,527.28
Fixed Assets	
1500 · Land	37,775.41
1501 · Building Improvemnt & Renovation	1,620,920.30
1502 · Office Equipment	104,429.27
1503 · Furniture & Fixtures	15,702.00
1504 · Construction in Progress	14,174.00
1510 · Accum Depreciatn - Fixed Assets	(947,991.61)
Total Fixed Assets	845,009.37
TOTAL ASSETS	1,595,536.65

Penn Yan Public Library
Balance Sheet
As of July 31, 2026

	Jul 31, 26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2005 · Payables	36,759.00
Total Accounts Payable	36,759.00
Other Current Liabilities	
1260 · Staff Receivables	(0.36)
2042 · New York Paid Family Leave	13,338.10
2045 · Deferred Compensation	717.86
2010 · Accrued Payroll & Employee Ben	36,707.87
2020 · Cash Held for Library (Friends)	29,396.70
2027 · Deferred Tax	(75,917.55)
2028 · Pass Through Funds	0.23
2032 · Accrued FICA	(169.07)
2033 · Federal Withholding	(184.15)
2034 · NYS Withholding	(82.18)
2035 · Retirement	51,140.12
2036 · Sales Tax 8%	287.39
2038 · Employee Health Premiums	0.27
2046 · Voluntary Benefits	(5,609.56)
Total Other Current Liabilities	49,625.67
Total Current Liabilities	86,384.67
Long Term Liabilities	
2030 · Pension Liability	177,761.00
Total Long Term Liabilities	177,761.00
Total Liabilities	264,145.67
Equity	
3000 · General Fund Equity	470,674.42
3100 · Restricted Funds	
3101 · Watkins/Reiner	4,406.09
3102 · Hobart	13,674.85
3103 · Underwood	4,500.34
3100 · Restricted Funds - Other	100.00
Total 3100 · Restricted Funds	22,681.28
3900 · Retained Earnings	867,894.76
Net Income	(29,859.48)
Total Equity	1,331,390.98

08/04/26

Penn Yan Public Library
Balance Sheet
As of July 31, 2026

	Jul 31, 26
TOTAL LIABILITIES & EQUITY	<u>1,595,536.65</u>

Penn Yan Public Library
MONTHLY INCOME & EXPENSE
July 2026

	Jul 26
Ordinary Income/Expense	
Income	
4100 · Printing Income	
4150 · Laser Printer	288.90
Total 4100 · Printing Income	288.90
4400 · Fines	85.95
4500 · Lost/Damaged Books Refund	1.25
4505 · Sale of Extraneous Materials	26.16
4525 · Cafe Receipts	3.70
4540 · Tax Income	64,495.17
4700 · Interest	647.87
4800 · NonDesignated Donations	157.10
Total Income	65,706.10
Gross Profit	65,706.10
Expense	
5000 · HUMAN RESOURCES	
5100 · Salaries	
5110 · Library Director II	8,424.12
5115 · Librarian I	10,411.46
5130 · Clerical	22,537.60
Total 5100 · Salaries	41,373.18
5200 · Benefits	
5210 · Medicare/SS	3,153.56
5225 · HRA Contributions	2,957.57
5235 · Voluntary Benefits	(200.34)
5240 · SUTA	191.54
Total 5200 · Benefits	6,102.33
5300 · Payroll Costs	261.64
Total 5000 · HUMAN RESOURCES	47,737.15
5400 · ADMINISTRATION	
5415 · Hotspots	704.13
5425 · Internet Service	450.00
5430 · Telephone System	210.00
5451 · Service Contract	16.99
5452 · Toshiba copier	(36.03)
5460 · Office Supplies	
5462 · White Paper	113.94
5463 · Other	72.21
Total 5460 · Office Supplies	186.15
5480 · Dues	225.00
5485 · Postage	158.75
5490 · Misc	38.97
Total 5400 · ADMINISTRATION	1,953.96
5900 · BUILDINGS & GROUNDS	
5910 · Utilities	
5912 · Electric	450.08
5913 · Sewer & Water	92.61
5914 · Gas	71.62
Total 5910 · Utilities	614.31
5940 · Maintenance Contracts	
5943 · Trash Removal	66.59
5945 · Fire Protection	205.50

Penn Yan Public Library
MONTHLY INCOME & EXPENSE
July 2026

	Jul 26
Total 5940 · Maintenance Contracts	272.09
5970 · Supplies	
5972 · Custodial	399.10
Total 5970 · Supplies	399.10
Total 5900 · BUILDINGS & GROUNDS	1,285.50
6000 · TECH (NETWORK AND ILS)	
6300 · Maintenance	75.00
6400 · ILS Software	38,525.85
Total 6000 · TECH (NETWORK AND ILS)	38,600.85
7100 · REFERENCE	
7110 · Materials	
7120 · Reference Books	60.00
Total 7110 · Materials	60.00
Total 7100 · REFERENCE	60.00
7300 · ADULT SERVICES	
7310 · Materials	
7315 · Print Materials	
7320 · Adult Fiction	820.44
7330 · Adult Non Fiction	246.28
7370 · Periodicals	2,687.37
Total 7315 · Print Materials	3,754.09
7380 · AV Materials	
7382 · Audio Books	214.33
7386 · DVD	200.01
Total 7380 · AV Materials	414.34
Total 7310 · Materials	4,168.43
7420 · Programming	790.00
7450 · Equipment	67.98
Total 7300 · ADULT SERVICES	5,026.41
7500 · YOUTH SERVICES	
7510 · Materials	
7515 · Print Materials	
7520 · E	72.24
7530 · J Fiction	114.46
7540 · J Non-Fiction	59.34
7550 · YA	13.67
Total 7515 · Print Materials	259.71
7580 · AV Materials	
7588 · Video Games	198.98
Total 7580 · AV Materials	198.98
Total 7510 · Materials	458.69
7620 · Programming	431.93
Total 7500 · YOUTH SERVICES	890.62
8100 · TECHNICAL SERVICES	
8155 · Processing Costs	47.85
8161 · Tech Supplies	

08/04/26

Penn Yan Public Library
MONTHLY INCOME & EXPENSE
July 2026

	Jul 26
8162 · Repair	77.97
Total 8161 · Tech Supplies	77.97
Total 8100 · TECHNICAL SERVICES	125.82
8200 · CIRCULATION	
8295 · Unique Management	41.20
Total 8200 · CIRCULATION	41.20
Total Expense	95,721.51
Net Ordinary Income	(30,015.41)
Other Income/Expense	
Other Income	
9450 · Chargepoint Income	289.38
Total Other Income	289.38
Other Expense	
9475 · Chargepoint Expense	133.45
Total Other Expense	133.45
Net Other Income	155.93
Net Income	(29,859.48)

08/04/26

Accrual Basis

Profit & Loss Budget vs. Actual

July 2026

	Jul 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100 · Printing Income				
4150 · Laser Printer	288.90	1,500.00	(1,211.10)	19.3%
Total 4100 · Printing Income	288.90	1,500.00	(1,211.10)	19.3%
4200 · Village	0.00	1,000.00	(1,000.00)	0.0%
4400 · Fines	85.95			
4500 · Lost/Damaged Book...	1.25			
4505 · Sale of Extraneous ...	26.16			
4525 · Cafe Receipts	3.70	300.00	(296.30)	1.2%
4540 · Tax Income	64,495.17	804,573.00	(740,077.83)	8.0%
4600 · LLSA	0.00	4,500.00	(4,500.00)	0.0%
4700 · Interest	647.87	1,000.00	(352.13)	64.8%
4800 · NonDesignated Don...	157.10	4,067.00	(3,909.90)	3.9%
Total Income	65,706.10	816,940.00	(751,233.90)	8.0%
Gross Profit	65,706.10	816,940.00	(751,233.90)	8.0%
Expense				
5000 · HUMAN RESOURCES				
5100 · Salaries				
5110 · Library Director II	8,424.12	86,113.00	(77,688.88)	9.8%
5115 · Librarian I	10,411.46	135,038.00	(124,626.54)	7.7%
5130 · Clerical	22,537.60	265,910.00	(243,372.40)	8.5%
5135 · Building Staff	0.00	28,375.00	(28,375.00)	0.0%
Total 5100 · Salaries	41,373.18	515,436.00	(474,062.82)	8.0%
5200 · Benefits				
5210 · Medicare/SS	3,153.56	36,000.00	(32,846.44)	8.8%
5225 · HRA Contributio...	2,957.57	55,060.00	(52,102.43)	5.4%
5230 · Disability	0.00	2,700.00	(2,700.00)	0.0%
5235 · Voluntary Benefits	(200.34)			
5240 · SUTA	191.54	4,500.00	(4,308.46)	4.3%
5250 · Workmens Com...	0.00	4,500.00	(4,500.00)	0.0%
5255 · Employee Assist...	0.00	500.00	(500.00)	0.0%
5260 · Retirement	0.00	65,395.00	(65,395.00)	0.0%
Total 5200 · Benefits	6,102.33	168,655.00	(162,552.67)	3.6%
5300 · Payroll Costs	261.64	4,000.00	(3,738.36)	6.5%
Total 5000 · HUMAN RESO...	47,737.15	688,091.00	(640,353.85)	6.9%
5400 · ADMINISTRATION				
5415 · Hotspots	704.13			
5420 · Promotion	0.00	500.00	(500.00)	0.0%
5425 · Internet Service	450.00	1,800.00	(1,350.00)	25.0%
5430 · Telephone System	210.00	850.00	(640.00)	24.7%
5435 · Insurance	0.00	10,300.00	(10,300.00)	0.0%
5440 · Accounting				
5442 · Review/Audit	0.00	9,520.00	(9,520.00)	0.0%

	Jul 26	Budget	\$ Over Budget	% of Budget
5444 · Supplies	0.00	150.00	(150.00)	0.0%
Total 5440 · Accounting	0.00	9,670.00	(9,670.00)	0.0%
5450 · Equipment	0.00	500.00	(500.00)	0.0%
5451 · Service Contract	16.99	1,000.00	(983.01)	1.7%
5452 · Toshiba copier	(36.03)	500.00	(536.03)	(7.2)%
5460 · Office Supplies				
5461 · Staff Room	0.00	150.00	(150.00)	0.0%
5462 · White Paper	113.94	300.00	(186.06)	38.0%
5463 · Other	72.21	500.00	(427.79)	14.4%
Total 5460 · Office Suppli...	186.15	950.00	(763.85)	19.6%
5470 · Training/Travel	0.00	800.00	(800.00)	0.0%
5475 · Legal	0.00	800.00	(800.00)	0.0%
5480 · Dues	225.00	900.00	(675.00)	25.0%
5485 · Postage	158.75	300.00	(141.25)	52.9%
5486 · Vote Expense	0.00	1,500.00	(1,500.00)	0.0%
5490 · Misc	38.97			
Total 5400 · ADMINISTRAT...	1,953.96	30,370.00	(28,416.04)	6.4%
5900 · BUILDINGS & GROU...				
5910 · Utilities				
5912 · Electric	450.08	6,300.00	(5,849.92)	7.1%
5913 · Sewer & Water	92.61	2,300.00	(2,207.39)	4.0%
5914 · Gas	71.62	400.00	(328.38)	17.9%
Total 5910 · Utilities	614.31	9,000.00	(8,385.69)	6.8%
5920 · New Equipmnt	0.00	300.00	(300.00)	0.0%
5930 · Repairs & Maint				
5932 · Equipment	0.00	1,300.00	(1,300.00)	0.0%
5934 · Blding & Ground	0.00	1,700.00	(1,700.00)	0.0%
Total 5930 · Repairs & M...	0.00	3,000.00	(3,000.00)	0.0%
5940 · Maintenance Cont...				
5943 · Trash Removal	66.59	600.00	(533.41)	11.1%
5945 · Fire Protection	205.50	680.00	(474.50)	30.2%
5946 · Snow Plowing	0.00	1,250.00	(1,250.00)	0.0%
Total 5940 · Maintenance...	272.09	2,530.00	(2,257.91)	10.8%
5970 · Supplies				
5972 · Custodial	399.10	1,200.00	(800.90)	33.3%
5974 · Building	0.00	650.00	(650.00)	0.0%
Total 5970 · Supplies	399.10	1,850.00	(1,450.90)	21.6%
Total 5900 · BUILDINGS & ...	1,285.50	16,680.00	(15,394.50)	7.7%
6000 · TECH (NETWORK A...				
6100 · New Hardware	0.00	1,000.00	(1,000.00)	0.0%
6150 · Parts for Repair & ...	0.00	300.00	(300.00)	0.0%

	Jul 26	Budget	\$ Over Budget	% of Budget
6300 · Maintenance	75.00	3,500.00	(3,425.00)	2.1%
6400 · ILS Software	38,525.85	38,374.00	151.85	100.4%
Total 6000 · TECH (NETWO...	38,600.85	43,174.00	(4,573.15)	89.4%
7100 · REFERENCE				
7110 · Materials				
7120 · Reference Books	60.00	100.00	(40.00)	60.0%
Total 7110 · Materials	60.00	100.00	(40.00)	60.0%
Total 7100 · REFERENCE	60.00	100.00	(40.00)	60.0%
7300 · ADULT SERVICES				
7310 · Materials				
7315 · Print Materials				
7320 · Adult Fiction	820.44	8,000.00	(7,179.56)	10.3%
7321 · Graphic Novels	0.00	350.00	(350.00)	0.0%
7330 · Adult Non Ficti...	246.28	4,500.00	(4,253.72)	5.5%
7370 · Periodicals	2,687.37	4,200.00	(1,512.63)	64.0%
Total 7315 · Print Mater...	3,754.09	17,050.00	(13,295.91)	22.0%
7380 · AV Materials				
7382 · Audio Books	214.33	2,000.00	(1,785.67)	10.7%
7384 · CD Music	0.00	200.00	(200.00)	0.0%
7386 · DVD	200.01	3,500.00	(3,299.99)	5.7%
Total 7380 · AV Materials	414.34	5,700.00	(5,285.66)	7.3%
Total 7310 · Materials	4,168.43	22,750.00	(18,581.57)	18.3%
7420 · Programming	790.00	1,500.00	(710.00)	52.7%
7450 · Equipment				
7452 · Other Equipment	0.00	200.00	(200.00)	0.0%
7450 · Equipment - Other	67.98			
Total 7450 · Equipment	67.98	200.00	(132.02)	34.0%
7454 · Cafe Supplies	0.00	300.00	(300.00)	0.0%
Total 7300 · ADULT SERVI...	5,026.41	24,750.00	(19,723.59)	20.3%
7500 · YOUTH SERVICES				
7510 · Materials				
7515 · Print Materials				
7520 · E	72.24	1,500.00	(1,427.76)	4.8%
7530 · J Fiction	114.46	1,500.00	(1,385.54)	7.6%
7540 · J Non-Fiction	59.34	800.00	(740.66)	7.4%
7550 · YA	13.67	1,200.00	(1,186.33)	1.1%
7560 · Realia(Non-Bo...	0.00	300.00	(300.00)	0.0%
Total 7515 · Print Mater...	259.71	5,300.00	(5,040.29)	4.9%
7580 · AV Materials				

	Jul 26	Budget	\$ Over Budget	% of Budget
7588 · Video Games	198.98	1,200.00	(1,001.02)	16.6%
Total 7580 · AV Materials	198.98	1,200.00	(1,001.02)	16.6%
Total 7510 · Materials	458.69	6,500.00	(6,041.31)	7.1%
7620 · Programming	431.93	2,400.00	(1,968.07)	18.0%
Total 7500 · YOUTH SERVI...	890.62	8,900.00	(8,009.38)	10.0%
8100 · TECHNICAL SERVIC...				
8155 · Processing Costs	47.85	600.00	(552.15)	8.0%
8161 · Tech Supplies				
8162 · Repair	77.97	25.00	52.97	311.9%
8163 · AV	0.00	300.00	(300.00)	0.0%
8165 · Disc Cleaner	0.00	100.00	(100.00)	0.0%
8167 · Misc	0.00	550.00	(550.00)	0.0%
Total 8161 · Tech Supplies	77.97	975.00	(897.03)	8.0%
Total 8100 · TECHNICAL S...	125.82	1,575.00	(1,449.18)	8.0%
8200 · CIRCULATION				
8250 · Equipment	0.00	200.00	(200.00)	0.0%
8260 · Patron Cards	0.00	200.00	(200.00)	0.0%
8275 · Postage for Overd...	0.00	300.00	(300.00)	0.0%
8280 · Mailing Supplies	0.00	100.00	(100.00)	0.0%
8295 · Unique Manageme...	41.20	500.00	(458.80)	8.2%
Total 8200 · CIRCULATION	41.20	1,300.00	(1,258.80)	3.2%
Total Expense	95,721.51	814,940.00	(719,218.49)	11.7%
Net Ordinary Income	(30,015.41)	2,000.00	(32,015.41)	(1,500.8)%
Other Income/Expense				
Other Income				
9450 · Chargepoint Income	289.38	2,000.00	(1,710.62)	14.5%
Total Other Income	289.38	2,000.00	(1,710.62)	14.5%
Other Expense				
9475 · Chargepoint Expense	133.45			
Total Other Expense	133.45			
Net Other Income	155.93	2,000.00	(1,844.07)	7.8%
Net Income	(29,859.48)	4,000.00	(33,859.48)	(746.5)%

08/04/26

Reconciliation Summary

1000 · Savings account, Period Ending 07/31/2026

	Jul 31, 26
Beginning Balance	6,093.92
Cleared Transactions	
Deposits and Credits - 1 item	0.10
Total Cleared Transactions	0.10
Cleared Balance	6,094.02
Register Balance as of 07/31/2026	6,094.02
Ending Balance	6,094.02

08/04/26

Reconciliation Summary

1014 · Operating Acct, Period Ending 07/31/2026

	Jul 31, 26
Beginning Balance	489,464.36
Cleared Transactions	
Checks and Payments - 72...	(104,340.61)
Deposits and Credits - 4 it...	1,128.23
Total Cleared Transactions	(103,212.38)
Cleared Balance	386,251.98
Uncleared Transactions	
Checks and Payments - 16...	(5,974.68)
Total Uncleared Transactions	(5,974.68)
Register Balance as of 07/31/2026	380,277.30
New Transactions	
Checks and Payments - 21...	(20,499.04)
Total New Transactions	(20,499.04)
Ending Balance	359,778.26

08/04/26

Reconciliation Summary

1015 · Public Funds Money Market, Period Ending 07/31/2026

	Jul 31, 26
Beginning Balance	324,550.24
Cleared Transactions	
Deposits and Credits - 1 item	647.77
Total Cleared Transactions	647.77
Cleared Balance	325,198.01
Register Balance as of 07/31/2026	325,198.01
Ending Balance	325,198.01

Penn Yan Public Library Monthly Youth Services Report to Board

JULY 2026 IN REVIEW

As you can see by the program attendance, it was a busy month in Youth Services. Our weekday programs for school-age youth and tweens/teens were well-attended, nearly all the free lunches have been taken every weekday, average attendance at each Storytime has been 20 people—the only resounding failure has been the family movie matinees. I suspect circulation is doing well, too.

We are wrapping up the summer reading encouragement program with two outside performers: field paleontologists Mike and Roberta Straka at 10am on Wednesday, August 5, and Karen Stark of Bunch of Bubbles NY on Wednesday, August 12 at 5pm. Both events should be a blast, and I invite everyone to attend!

MEETINGS/TRAININGS ATTENDED

- None this month

JULY2026 YOUTH & FAMILY PROGRAMS

Program Type	Number of Programs	Attendance
Activity	19	163
Movie	2	0
Storytime	10	208
Outreach	1	31
Passive	5	175
Take-Home Kit	4	79
Free Lunch for Kids	20	177
Grand Total	61	833

JULY 2026 COMMUNITY PARTNERS

Penn Yan Central School District; Safe Harbors of the Finger Lakes;

Submitted August 3, 2026 by Sarah Crevelling, Youth Services Librarian

July 2026 adult services report

I answered 38 reference questions for 39 patrons in July. I answered 20 tech questions, 0 legal questions and 2 local history questions. I served 1 Mennonite patron last month. Interesting queries: searching for the birthdates of parents from Antigua & Barbuda; how to sign up for federally assisted phone and Internet service; the source of an 1899 photo of Yates County officials; and Lakeview Cemetery indexes for the young man working on the memorial project there.

Approximately 192 patrons attended 22 programs in July. Our Dresden pop-ups have continued with low participation, and we had to cancel one session because we were shorthanded at the library. Also cancelled for a variety of reasons were our Bingo outreach event and French Table de Conversation. On the other hand, our visit from Sam the Mushroom Man was well attended and a lot of fun as we walked the Community Center trail searching for fungi; Jeannette McDunnah taught an appreciative crowd the fun of string art at Arts & Drafts; our Stuff Swap was just shy of 50 participants; and Rachael Wolverton joined us from Indiana to share her hard-won expertise about the danger of hyperscale data centers. Yoga, Pot Luck Club, Knit Together, and more all carried on as usual.

Fresh vegetables are back at the library, with the Finger Lakes Justice Partnership sharing its bounty of cucumbers, beets, greens and more as able; I haven't heard from the Bejo's gleaners yet this year, but assume they will be sharing in the later summer and fall. And PYPL participated in STLS's time capsule project by hosting a workshop via Keuka Writes, generating a little passel of local thoughts and memories.