

AGENDA
PENN YAN PUBLIC LIBRARY
BOARD MEETING
May 21st, 2026, 6:30pm

Call to Order

- Public Comment
- Additional Agenda Items?
- *Adoption of Agenda
- * adoption of April 16th Minutes

Present 4-16: Angela Gonzalez, Val Brechko, Jan Barrett, Bethany Snyder, Steve Darrow, Sharon Pinckney, Elizabeth Burris-Chase, Kristen Flynn-Comstock, Kelley Walker, Connie Glover

Financial Review

- *Payment of bills for April 2026

Library Director's Report

Standing Committee Reports

- Policy Review Committee – reviewed Disaster Plan Policy
- Personnel Committee
- Nominating Committee
- Finance Committee
- Building Committee
- Ad Hoc Building Fund Raising Committee

Old Business

- *Naming Opportunities Policy

New Business

- Disaster Plan Policy
- *2024-2025 PYPL Annual Report

***Adjourn**

Items with * require Board action. Enclosures: April 16-2026 minutes, Budget and Balance sheets, Director's Report, Circulation Stats, Children's and Adult services reports, proposed Disaster Plan Policy, Naming Opportunity Policy, 2024-2025 PYPL Annual Report.

Minutes
PENN YAN PUBLIC LIBRARY
BOARD MEETING
April 16th, 2026, 6:30pm

Call to Order

- Public Comment
- Additional Agenda Items?
- *Adoption of Agenda—Sharon motions; Elizabeth seconds; it is approved
- * adoption of March 19th Minutes—Sharon motions; Jan seconds; Kelley abstains; it is approved

Present 4-16: Angela Gonzalez, Val Brechko, Jan Barrett, Bethany Snyder, Steve Darrow, Sharon Pinckney, Elizabeth Burris-Chase, Kristen Flynn-Comstock, Kelley Walker, Connie Glover

Present 3-19: Angela Gonzalez, Val Brechko, Jan Barrett, Bethany Snyder, Steve Darrow, Sharon Pinckney, Elizabeth Burris-Chase, Kristen Flynn-Comstock

Financial Review

*Payment of bills for March 2026—Elizabeth motions; Jan seconds; it is approved

Library Director's Report

Standing Committee Reports

- Policy Review Committee -reviewed updates to Financial and Personnel Policies
- Personnel Committee
- Nominating Committee
- Finance Committee
- Building Committee
- Ad Hoc Building Fund Raising Committee

Old Business

- *-Finance Policy updates sections: 1.2, 3.6, 4.3, 12.3, 17.2, 17.4—Sharon motions to accept the updated sections as written and reviewed; Elizabeth seconds; it is approved
- *Personnel Policy updates section 2.13, appendix H—Steve motions to accept the updated sections; Elizabeth seconds; it is approved

New Business

- Naming Opportunities Policy
- * STLS Direct Access Agreement—Sharon motions to accept the agreement; Jan seconds; it is approved

***Adjourn—Jan motions; Elizabeth seconds; it is approved**

Items with * require Board action. Enclosures: 3-19-2026 minutes, Budget and Balance sheets, Director's Report, Circulation Stats, Children's and Adult services reports, proposed Finance Policy and Personnel Policy updates, and Naming Opportunity Policy, STLS Direct Access Agreement.

Respectfully submitted, Bethany Snyder

PYPL Executive Director's Report 5-21-26

Professional Development and Meetings:

4/15 ALA Accessibility Grant webinar: LTC Access 4: Understanding Disability

4/23 ALA Grant webinar: LTC Access 4: Improving Services, Facilities, & Programs for People with Disabilities

4/29 Accounting and Reporting Update, NYS Division of Local Government Accountability

4/30 ALA Grant webinar: LTC Access 4: Accessible Conversations- several modules

5/5 EDISJ Panel Discussion of STLS Members

5/6 Dr. John L. Flateau Voting & Elections Database of New York Act, NYS Board of Elections

5/11 Dr. John L. Flateau Voting & Elections Database of New York Act, NYS Board of Elections

Happenings:

-We received the first NYS Construction Grant check. I have a scheduling meeting with the architect on 5/14. I will be submitting an intent to apply form to STLS soon for phase three. The Construction Calendar update is coming soon.

-Lauren and I will be working on submitting to Library vote results to the Dr. John L. Flateau Voting & Elections Database of New York tomorrow.

-We will be conducting table talks that are a required component of the *Libraries Transforming Communities: Accessible Small and Rural Communities* grant.

-I put out the 2024-2025 Annual Report to the community.

-The Friends of PYPL schedule: 9-2pm June 5th, 6th, 13th, and 14th, Annual Book Sale.

checkouts	23-24	24-25																								
	total	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	24-25 tot	25-26	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	
ADPBKFC	561	63	61	52	64	66	41	24	30	Mar	66	48	49	45	609	55	57	63	67	Nov	52	43	36	37	42	45
ADPBKNF	272	8	16	14	16	24	36	23	23	28	32	18	18	256	20	31	23	26	26	15	22	19	16	21	21	
ADULTFC	7163	720	657	617	634	529	485	578	512	529	562	620	572	7015	710	753	666	542	529	507	590	553	553	567	567	
ADULTNF	4528	339	377	340	390	369	361	473	423	380	312	364	298	4426	453	436	368	359	310	386	414	391	375	454	454	
AUDIOBKCD	1													1	1				2	1						
AUDIOBKCD	1224	66	100	91	89	62	71	66	61	85	88	75	73	927	89	88	104	97	70	43	70	65	54	50	50	
AV-hotspot (old)	774	41	92	90	80	75	85	96	76	53	14			702												
AV-EQUIP	6	2	1	8	6				2	1	3			3	26		1	1								
BOOK	74	16	9		4	1	3	9	3	4	1	1		51	1				3	5	4	4	2	1	1	
COMPUTER-laptops	8								3	4	2	8		17					2	3						
playaways	0													0				1								
EAUDIOBOOK	1													0												
ED-VID-DVD	32		4						1	2	5	1	2	15	1	3	2	1			1	3	2	3	1	
ENTRY-PASS											2	1	10	13	11	13	3	8			9	2	5	4	2	
HOTSPOT (new)											31	95	42	168	58	48	46	84	79	82	41	70	57	44	44	
EPHEMERAL	1													0												
EQUIPMENT	7													0												
HOLIDAY	9	1				2	4	4	1					12					2	5						
ILL-BOOK	96	19	5	10	7	6	5	4	5	9	3	1	4	78												
JUVDVD (new 5-1-19)	86	9	10	9	10	6	11	1		2	16	2	4	80	4	9	8	3	3	9	5	4	9	4	4	
JUVAUDIOBK	59	4	12	5	5	7	3	2	2	4	2	2	3	51	2	1		2	2	1	3			2	2	
JUVFIC	18372	1925	1859	1511	1440	1302	1335	1303	1493	1590	1449	1339	1471	18017	1970	1683	1615	1679	1439	1188	1367	1569	1494	1586	1586	
JUVMAGAZIN	72	6	6	3				2	2			1	3	23	7	1		1	1	2	1	3	2			
JUVMUSICDD	0													0												
JUVNF	3248	282	313	402	278	317	227	239	311	296	252	244	232	3393	307	256	382	295	295	179	224	361	357	327	327	
JUVPBFC	180	22	14	9	9	19	11	12	21	14	16	10	17	174	32	25	25	31	19	13	16	14	19	20	20	
JUVPBK	16	2	1			1		1	1	1	2	3		12	2	1	1	3	2			1		3	3	
JUVREF	0													0												
KIT	75	5	5	6	2	2	6	2	1	4	5	3		41	3	7	4	3	2	3	1	3	3	7	7	
LARGETYPE	6863	672	666	598	548	438	427	531	525	570	516	559	549	6599	573	525	544	522	398	422	452	415	432	478	478	
MAGAZINE	1212	82	114	85	90	49	97	99	72	80	66	103	51	988	95	102	73	71	88	71	53	49	58	29	29	
MICROFORM	32		8	8				16	8					40		8	8				16					
MIXEDMEDIA	9		1		1									3										1	1	
MUSICDD	505	30	30	27	41	25	25	6	29	27	15	11	37	303	33	35	43	43	4	3	34	17	16	26	26	
NEWAUDBKCD	456	38	49	33	43	34	22	35	34	42	30	31	31	422		44	27	33	33	27	23	28	38	25	25	
NEW-BKNF	0													0												
NEW-BOOK	4371	464	456	433	382	329	326	312	301	262	291	345	361	4262	414	403	330	330	289	289	282	291	281	264	264	
NEW-BOOKNF	1273	114	124	116	123	122	97	125	101	103	88	110	92	1315	129	108	99	100	86	91	89	92	105	80	80	
NEW JUVDVD-new	35	2	2	7	19	19	12	21	9	6	7	8	11	123	11	6	9	11	5	4		3	1			
NEWJUVFIC	1553	155	158	125	106	118	101	102	105	107	109	107	102	1395	114	110	115	118	107	83	82	81	93	82	82	
NEW-JUVNF	472	49	39	45	46	44	52	48	49	44	27	37	32	512	45	31	30	32	25	28	41	52	44	26	26	
NEW-LP	142	19	7	11	14	7	1	7	3	9	8	10	10	106	15	9	16	13	8	12	10	8	6	5	5	
NEWMAGAZIN	3				3		2							5								1	2			
NEWMUSCD	61	1	5	6	8	4	13	1	2	1	5	1		47					1	1	12	4	8	9	9	
NEWSPAPER	0													0												
NEW-VIDDVD	3403	180	200	163	164	167	167	202	173	188	172	193	177	2146	194	198	198	154	139	175	171	132	160	155	155	
PGMRESOURC	0													0												
REF-BOOK	11			2					1					3			2					1		1	1	
ROTATING	31	1												1	1						1					
SOFTWARE	5								1	2	1	1		5	1						1	1				
STLSEQUIP	0													0												
TABLET	0													0								2		2	1	1
TESTBOOK	2													0							2	1				
TOY	0		1											1												
UNBARCODED	14	2	1	4	1	1	3	1	1		1	1		16	1										4	4
UNDEFINED	0										94			94												
VIDEO-DVD	8113	599	685	659	816	600	555	562	627	565	602	709	584	7563	638	536	456	647	384	484	507	568	513	400	400	

Penn Yan Public Library
Balance Sheet
As of April 30, 2026

	Apr 30, 26
ASSETS	
Current Assets	
Checking/Savings	
1015 · Public Funds Money Market	123,317.90
1000 · Savings account	
1018 · Non designated	6,815.03
1028 · Phase IV Money	18,163.50
1000 · Savings account - Other	(18,884.82)
	6,093.71
Total 1000 · Savings account	6,093.71
1014 · Operating Acct	789,977.91
	919,389.52
Total Checking/Savings	919,389.52
Accounts Receivable	
1261 · Accounts Receivable	0.43
	0.43
Total Accounts Receivable	0.43
Other Current Assets	
1220 · Prepaid Expenses	
1250 · Insurance	(2,322.01)
1251 · Workers Comp	2,628.59
	306.58
Total 1220 · Prepaid Expenses	306.58
1275 · Cash Held For Friends	29,396.70
1499 · Undeposited Funds	49.65
1300 · Investments	
1350 · CDs	9,208.59
	9,208.59
Total 1300 · Investments	9,208.59
	38,961.52
Total Other Current Assets	38,961.52
Total Current Assets	958,351.47
Fixed Assets	
1500 · Land	37,775.41
1501 · Building Improvemnt & Renovation	1,620,920.30
1502 · Office Equipment	104,429.27
1503 · Furniture & Fixtures	15,702.00
1504 · Construction in Progress	14,174.00
1510 · Accum Depreciatn - Fixed Assets	(947,991.61)
	845,009.37
Total Fixed Assets	845,009.37
TOTAL ASSETS	1,803,360.84

Penn Yan Public Library
Balance Sheet
As of April 30, 2026

	Apr 30, 26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2005 · Payables	36,759.00
	36,759.00
Total Accounts Payable	
	36,759.00
Other Current Liabilities	
1260 · Staff Receivables	(0.36)
2042 · New York Paid Family Leave	12,765.11
2045 · Deferred Compensation	717.86
2010 · Accrued Payroll & Employee Ben	36,707.87
2020 · Cash Held for Library (Friends)	29,396.70
2027 · Deferred Tax	117,567.96
2028 · Pass Through Funds	0.23
2032 · Accrued FICA	(169.07)
2033 · Federal Withholding	(184.15)
2034 · NYS Withholding	(82.18)
2035 · Retirement	51,151.58
2036 · Sales Tax 8%	177.95
2038 · Employee Health Premiums	0.27
2046 · Voluntary Benefits	(4,708.03)
	243,341.74
Total Other Current Liabilities	243,341.74
Total Current Liabilities	280,100.74
Long Term Liabilities	
2030 · Pension Liability	177,761.00
	177,761.00
Total Long Term Liabilities	177,761.00
Total Liabilities	457,861.74
Equity	
3000 · General Fund Equity	470,674.42
3100 · Restricted Funds	
3101 · Watkins/Reiner	4,406.09
3102 · Hobart	13,674.85
3103 · Underwood	4,500.34
3100 · Restricted Funds - Other	100.00
	22,681.28
Total 3100 · Restricted Funds	22,681.28
3900 · Retained Earnings	673,314.93
Net Income	178,828.47
	1,345,499.10
Total Equity	1,345,499.10

05/04/26

Penn Yan Public Library
Balance Sheet
As of April 30, 2026

	<u>Apr 30, 26</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,803,360.84</u></u>

Penn Yan Public Library
MONTHLY INCOME & EXPENSE
April 2026

	Apr 26
Ordinary Income/Expense	
Income	
4100 · Printing Income	
4150 · Laser Printer	289.12
Total 4100 · Printing Income	289.12
4400 · Fines	40.00
4500 · Lost/Damaged Books Refund	3.00
4505 · Sale of Extraneous Materials	6.24
4525 · Cafe Receipts	3.70
4540 · Tax Income	64,495.17
4700 · Interest	237.83
4800 · NonDesignated Donations	539.15
Total Income	65,614.21
Gross Profit	65,614.21
Expense	
5000 · HUMAN RESOURCES	
5100 · Salaries	
5110 · Library Director II	6,369.34
5115 · Librarian I	10,011.01
5130 · Clerical	20,403.49
Total 5100 · Salaries	36,783.84
5200 · Benefits	
5210 · Medicare/SS	2,802.47
5225 · HRA Contributions	5,188.25
5235 · Voluntary Benefits	(200.34)
5240 · SUTA	434.70
Total 5200 · Benefits	8,225.08
5300 · Payroll Costs	261.64
Total 5000 · HUMAN RESOURCES	45,270.56
5400 · ADMINISTRATION	
5415 · Hotspots	534.77
5425 · Internet Service	450.00
5430 · Telephone System	210.00
5440 · Accounting	
5444 · Supplies	165.89
Total 5440 · Accounting	165.89
5451 · Service Contract	76.99
5452 · Toshiba copier	71.33
5460 · Office Supplies	
5461 · Staff Room	24.17
5462 · White Paper	14.95
5463 · Other	45.51
Total 5460 · Office Supplies	84.63
5470 · Training/Travel	265.00
5486 · Vote Expense	1,007.23
5490 · Misc	59.51
Total 5400 · ADMINISTRATION	2,925.35
5900 · BUILDINGS & GROUNDS	
5910 · Utilities	
5912 · Electric	1,445.20
5913 · Sewer & Water	84.32
5914 · Gas	35.81

Penn Yan Public Library
MONTHLY INCOME & EXPENSE
April 2026

	Apr 26
Total 5910 · Utilities	1,565.33
5930 · Repairs & Maint	
5934 · Blding & Ground	1,200.00
Total 5930 · Repairs & Maint	1,200.00
5940 · Maintenance Contracts	
5943 · Trash Removal	59.44
Total 5940 · Maintenance Contracts	59.44
5970 · Supplies	
5972 · Custodial	159.56
5974 · Building	244.76
Total 5970 · Supplies	404.32
Total 5900 · BUILDINGS & GROUNDS	3,229.09
6000 · TECH (NETWORK AND ILS)	
6100 · New Hardware	74.95
Total 6000 · TECH (NETWORK AND ILS)	74.95
7300 · ADULT SERVICES	
7310 · Materials	
7315 · Print Materials	
7320 · Adult Fiction	461.83
7330 · Adult Non Fiction	107.07
7370 · Periodicals	662.00
Total 7315 · Print Materials	1,230.90
7380 · AV Materials	
7382 · Audio Books	42.99
7386 · DVD	298.38
Total 7380 · AV Materials	341.37
Total 7310 · Materials	1,572.27
7420 · Programming	265.00
Total 7300 · ADULT SERVICES	1,837.27
7500 · YOUTH SERVICES	
7510 · Materials	
7515 · Print Materials	
7520 · E	72.17
7530 · J Fiction	68.75
7540 · J Non-Fiction	17.98
7550 · YA	135.57
Total 7515 · Print Materials	294.47
7580 · AV Materials	
7588 · Video Games	29.99
Total 7580 · AV Materials	29.99
Total 7510 · Materials	324.46
7620 · Programming	1,240.07
Total 7500 · YOUTH SERVICES	1,564.53
8100 · TECHNICAL SERVICES	
8155 · Processing Costs	33.00
8161 · Tech Supplies	

Penn Yan Public Library
MONTHLY INCOME & EXPENSE
April 2026

	Apr 26
8163 · AV	31.98
Total 8161 · Tech Supplies	31.98
Total 8100 · TECHNICAL SERVICES	64.98
8200 · CIRCULATION	
8295 · Unique Management	10.30
Total 8200 · CIRCULATION	10.30
Total Expense	54,977.03
Net Ordinary Income	10,637.18
Other Income/Expense	
Other Income	
9450 · Chargepoint Income	226.06
9125 · Master Plan Phase 1 Income	150,465.00
8400 · NON-BUDGETED DONATIONS	
8425 · Hobart/Watkins/Reiner	(85.67)
Total 8400 · NON-BUDGETED DONATIONS	(85.67)
Total Other Income	150,605.39
Other Expense	
9475 · Chargepoint Expense	209.36
Total Other Expense	209.36
Net Other Income	150,396.03
Net Income	161,033.21

Profit & Loss Budget vs. Actual

05/04/26

Accrual Basis

July 2025 through April 2026

	<u>Jul '25 - Apr 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4100 · Printing Income				
4150 · Laser Printer	1,937.36	1,500.00	437.36	129.2%
4160 · Other Copies	83.33			
Total 4100 · Printing Income	<u>2,020.69</u>	<u>1,500.00</u>	<u>520.69</u>	<u>134.7%</u>
4200 · Village	0.00	1,000.00	(1,000.00)	0.0%
4400 · Fines	523.42			
4500 · Lost/Damaged Books Refund	204.39			
4505 · Sale of Extraneous Materials	178.66			
4525 · Cafe Receipts	105.12	300.00	(194.88)	35.0%
4540 · Tax Income	644,951.70	773,942.00	(128,990.30)	83.3%
4550 · Miscellaneous	450.00			
4600 · LLSA	4,800.00	4,500.00	300.00	106.7%
4700 · Interest	2,208.54	150.00	2,058.54	1,472.4%
4800 · NonDesignated Donations	3,155.20	3,000.00	155.20	105.2%
Total Income	<u>658,597.72</u>	<u>784,392.00</u>	<u>(125,794.28)</u>	<u>84.0%</u>
Gross Profit	<u>658,597.72</u>	<u>784,392.00</u>	<u>(125,794.28)</u>	<u>84.0%</u>
Expense				
9480 · Family Passes	444.00			
5000 · HUMAN RESOURCES				
5100 · Salaries				
5110 · Library Director II	68,678.15	82,802.00	(14,123.85)	82.9%
5115 · Librarian I	108,715.59	130,143.00	(21,427.41)	83.5%
5130 · Clerical	222,993.86	255,420.00	(32,426.14)	87.3%
5135 · Building Staff	0.00	27,284.00	(27,284.00)	0.0%
Total 5100 · Salaries	<u>400,387.60</u>	<u>495,649.00</u>	<u>(95,261.40)</u>	<u>80.8%</u>
5200 · Benefits				
5210 · Medicare/SS	30,509.34	36,000.00	(5,490.66)	84.7%
5225 · HRA Contributions	35,907.85	51,000.00	(15,092.15)	70.4%
5230 · Disability	2,755.41	2,700.00	55.41	102.1%
5235 · Voluntary Benefits	(2,103.57)			
5240 · SUTA	3,103.26	4,500.00	(1,396.74)	69.0%
5250 · Workmens Compensation	3,028.00	4,500.00	(1,472.00)	67.3%
5255 · Employee Assistance Pl...	705.00	500.00	205.00	141.0%
5260 · Retirement	56,189.00	55,360.00	829.00	101.5%
Total 5200 · Benefits	<u>130,094.29</u>	<u>154,560.00</u>	<u>(24,465.71)</u>	<u>84.2%</u>
5300 · Payroll Costs	2,966.82			
Total 5000 · HUMAN RESOURCES	<u>533,448.71</u>	<u>650,209.00</u>	<u>(116,760.29)</u>	<u>82.0%</u>
5400 · ADMINISTRATION				
5415 · Hotspots	5,175.15	2,500.00	2,675.15	207.0%
5420 · Promotion	605.08	2,900.00	(2,294.92)	20.9%
5422 · Annual Campaign Expense	1,437.47			
5425 · Internet Service	1,350.00	1,800.00	(450.00)	75.0%

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
5430 · Telephone System	840.00	850.00	(10.00)	98.8%
5435 · Insurance	11,334.53	9,500.00	1,834.53	119.3%
5440 · Accounting				
5442 · Review/Audit	8,500.00	6,550.00	1,950.00	129.8%
5444 · Supplies	332.35	150.00	182.35	221.6%
Total 5440 · Accounting	8,832.35	6,700.00	2,132.35	131.8%
5450 · Equipment	0.00	500.00	(500.00)	0.0%
5451 · Service Contract	769.90	1,500.00	(730.10)	51.3%
5452 · Toshiba copier	319.17	500.00	(180.83)	63.8%
5460 · Office Supplies				
5461 · Staff Room	62.43	150.00	(87.57)	41.6%
5462 · White Paper	324.51	300.00	24.51	108.2%
5463 · Other	552.67	500.00	52.67	110.5%
Total 5460 · Office Supplies	939.61	950.00	(10.39)	98.9%
5470 · Training/Travel	265.00	1,200.00	(935.00)	22.1%
5475 · Legal	0.00	800.00	(800.00)	0.0%
5480 · Dues	585.00	1,000.00	(415.00)	58.5%
5485 · Postage	261.40	300.00	(38.60)	87.1%
5486 · Vote Expense	1,694.26	2,300.00	(605.74)	73.7%
5490 · Misc	306.59			
Total 5400 · ADMINISTRATION	34,715.51	33,300.00	1,415.51	104.3%
5900 · BUILDINGS & GROUNDS				
5910 · Utilities				
5912 · Electric	7,126.64	6,000.00	1,126.64	118.8%
5913 · Sewer & Water	987.01	1,900.00	(912.99)	51.9%
5914 · Gas	383.91	400.00	(16.09)	96.0%
Total 5910 · Utilities	8,497.56	8,300.00	197.56	102.4%
5920 · New Equipmnt	0.00	300.00	(300.00)	0.0%
5930 · Repairs & Maint				
5932 · Equipment	0.00	1,300.00	(1,300.00)	0.0%
5934 · Blding & Ground	8,183.29	1,700.00	6,483.29	481.4%
5930 · Repairs & Maint - Other	3,339.19			
Total 5930 · Repairs & Maint	11,522.48	3,000.00	8,522.48	384.1%
5940 · Maintenance Contracts				
5943 · Trash Removal	555.60	600.00	(44.40)	92.6%
5945 · Fire Protection	303.00	680.00	(377.00)	44.6%
5946 · Snow Plowing	1,750.00	1,000.00	750.00	175.0%
Total 5940 · Maintenance Contra...	2,608.60	2,280.00	328.60	114.4%
5970 · Supplies				
5972 · Custodial	1,114.76	1,000.00	114.76	111.5%
5974 · Building	2,036.57	650.00	1,386.57	313.3%
5976 · building depreciation	0.00	1,000.00	(1,000.00)	0.0%

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
5970 · Supplies - Other	80.31			
Total 5970 · Supplies	3,231.64	2,650.00	581.64	121.9%
Total 5900 · BUILDINGS & GROUN...	25,860.28	16,530.00	9,330.28	156.4%
6000 · TECH (NETWORK AND ILS)				
6100 · New Hardware	1,017.95	2,750.00	(1,732.05)	37.0%
6150 · Parts for Repair & Maint	0.00	300.00	(300.00)	0.0%
6200 · New Software	80.00			
6300 · Maintenance	2,246.00	3,000.00	(754.00)	74.9%
6400 · ILS Software	36,448.00	36,448.00	0.00	100.0%
Total 6000 · TECH (NETWORK AN...	39,791.95	42,498.00	(2,706.05)	93.6%
7100 · REFERENCE				
7110 · Materials				
7120 · Reference Books	60.00	155.00	(95.00)	38.7%
Total 7110 · Materials	60.00	155.00	(95.00)	38.7%
7200 · Other Reference	39.00			
Total 7100 · REFERENCE	99.00	155.00	(56.00)	63.9%
7300 · ADULT SERVICES				
7310 · Materials				
7315 · Print Materials				
7320 · Adult Fiction	6,465.65	10,000.00	(3,534.35)	64.7%
7321 · Graphic Novels	0.00	350.00	(350.00)	0.0%
7330 · Adult Non Fiction	2,529.12	5,000.00	(2,470.88)	50.6%
7370 · Periodicals	3,436.95	4,200.00	(763.05)	81.8%
Total 7315 · Print Materials	12,431.72	19,550.00	(7,118.28)	63.6%
7380 · AV Materials				
7382 · Audio Books	1,639.60	2,500.00	(860.40)	65.6%
7384 · CD Music	123.68	200.00	(76.32)	61.8%
7386 · DVD	3,069.03	4,000.00	(930.97)	76.7%
Total 7380 · AV Materials	4,832.31	6,700.00	(1,867.69)	72.1%
Total 7310 · Materials	17,264.03	26,250.00	(8,985.97)	65.8%
7420 · Programming	3,731.61	1,500.00	2,231.61	248.8%
7450 · Equipment				
7451 · Laser Printer	353.57			
7452 · Other Equipment	0.00	200.00	(200.00)	0.0%
Total 7450 · Equipment	353.57	200.00	153.57	176.8%
7454 · Cafe Supplies	97.58	500.00	(402.42)	19.5%
Total 7300 · ADULT SERVICES	21,446.79	28,450.00	(7,003.21)	75.4%
7500 · YOUTH SERVICES				

	<u>Jul '25 - Apr 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
7510 · Materials				
7515 · Print Materials				
7520 · E	744.93	1,500.00	(755.07)	49.7%
7530 · J Fiction	794.46	1,500.00	(705.54)	53.0%
7540 · J Non-Fiction	507.34	800.00	(292.66)	63.4%
7550 · YA	467.90	1,200.00	(732.10)	39.0%
7560 · Realia(Non-Book)	86.90	300.00	(213.10)	29.0%
Total 7515 · Print Materials	<u>2,601.53</u>	<u>5,300.00</u>	<u>(2,698.47)</u>	<u>49.1%</u>
7580 · AV Materials				
7582 · Audiobooks	89.64	200.00	(110.36)	44.8%
7584 · Music CD	0.00	100.00	(100.00)	0.0%
7588 · Video Games	448.69	1,200.00	(751.31)	37.4%
Total 7580 · AV Materials	<u>538.33</u>	<u>1,500.00</u>	<u>(961.67)</u>	<u>35.9%</u>
Total 7510 · Materials	<u>3,139.86</u>	<u>6,800.00</u>	<u>(3,660.14)</u>	<u>46.2%</u>
7620 · Programming	<u>3,042.95</u>	<u>2,400.00</u>	<u>642.95</u>	<u>126.8%</u>
Total 7500 · YOUTH SERVICES	<u>6,182.81</u>	<u>9,200.00</u>	<u>(3,017.19)</u>	<u>67.2%</u>
8100 · TECHNICAL SERVICES				
8155 · Processing Costs	448.19	800.00	(351.81)	56.0%
8161 · Tech Supplies				
8162 · Repair	163.94	25.00	138.94	655.8%
8163 · AV	67.97	575.00	(507.03)	11.8%
8165 · Disc Cleaner	0.00	100.00	(100.00)	0.0%
8167 · Misc	411.22	750.00	(338.78)	54.8%
Total 8161 · Tech Supplies	<u>643.13</u>	<u>1,450.00</u>	<u>(806.87)</u>	<u>44.4%</u>
Total 8100 · TECHNICAL SERVICES	<u>1,091.32</u>	<u>2,250.00</u>	<u>(1,158.68)</u>	<u>48.5%</u>
8200 · CIRCULATION				
8250 · Equipment	0.00	200.00	(200.00)	0.0%
8260 · Patron Cards	390.00	200.00	190.00	195.0%
8275 · Postage for Overdues	174.35	300.00	(125.65)	58.1%
8280 · Mailing Supplies	0.00	100.00	(100.00)	0.0%
8295 · Unique Management	267.80	500.00	(232.20)	53.6%
Total 8200 · CIRCULATION	<u>832.15</u>	<u>1,300.00</u>	<u>(467.85)</u>	<u>64.0%</u>
Total Expense	<u>663,912.52</u>	<u>783,892.00</u>	<u>(119,979.48)</u>	<u>84.7%</u>
Net Ordinary Income	<u>(5,314.80)</u>	<u>500.00</u>	<u>(5,814.80)</u>	<u>(1,063.0)%</u>
Other Income/Expense				
Other Income				
9450 · Chargepoint Income	2,618.03	0.00	2,618.03	100.0%
9125 · Master Plan Phase 1 Income	191,090.00			
8400 · NON-BUDGETED DONATIONS				
8405 · MISC/Donations-Materials	(157.97)			

	<u>Jul '25 - Apr 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
8425 · Hobart/Watkins/Reiner	(751.59)			
8455 · GRANTS/Programs	2,000.00			
Total 8400 · NON-BUDGETED DONA...	<u>1,090.44</u>			
Total Other Income	194,798.47	0.00	194,798.47	100.0%
Other Expense				
9475 · Chargepoint Expense	5,200.96	500.00	4,700.96	1,040.2%
9126 · Master Plan Phase 1 expenses	5,454.24			
Total Other Expense	<u>10,655.20</u>	<u>500.00</u>	<u>10,155.20</u>	<u>2,131.0%</u>
Net Other Income	<u>184,143.27</u>	<u>(500.00)</u>	<u>184,643.27</u>	<u>(36,828.7)%</u>
Net Income	<u>178,828.47</u>	<u>0.00</u>	<u>178,828.47</u>	<u>100.0%</u>

05/04/26

Reconciliation Summary

1000 · Savings account, Period Ending 04/30/2026

	<u>Apr 30, 26</u>
Beginning Balance	6,093.61
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.10</u>
Total Cleared Transactions	<u>0.10</u>
Cleared Balance	<u>6,093.71</u>
Register Balance as of 04/30/2026	6,093.71
Ending Balance	6,093.71

05/04/26

Reconciliation Summary

1015 · Public Funds Money Market, Period Ending 04/30/2026

	<u>Apr 30, 26</u>
Beginning Balance	123,080.17
Cleared Transactions	
Deposits and Credits - 1 item	<u>237.73</u>
Total Cleared Transactions	<u>237.73</u>
Cleared Balance	<u>123,317.90</u>
Register Balance as of 04/30/2026	123,317.90
Ending Balance	123,317.90

05/04/26

Reconciliation Summary

1014 · Operating Acct, Period Ending 04/30/2026

	<u>Apr 30, 26</u>
Beginning Balance	442,612.91
Cleared Transactions	
Checks and Payments - 81...	(73,689.94)
Deposits and Credits - 6 it...	407,943.30
	<u>334,253.36</u>
Total Cleared Transactions	<u>334,253.36</u>
Cleared Balance	<u>776,866.27</u>
Uncleared Transactions	
Checks and Payments - 12...	(4,944.17)
	<u>(4,944.17)</u>
Total Uncleared Transactions	<u>(4,944.17)</u>
Register Balance as of 04/30/2026	<u>771,922.10</u>
New Transactions	
Checks and Payments - 2 i...	(1,549.66)
Deposits and Credits - 1 it...	0.00
	<u>(1,549.66)</u>
Total New Transactions	<u>(1,549.66)</u>
Ending Balance	<u>770,372.44</u>

Annual Report For Public And Association Libraries

The State Library due date for the annual reports will be April 16, 2026.

[Instructions](#)

1. GENERAL LIBRARY INFORMATION

Library / Director Information

The report saves automatically after every new entry or change.

Multiple users can view and edit reports at the same time.

Report all information in Part 1 as of December 31, 2025, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1Library ID Number	7800685030
1.2Library Name	PENN YAN PUBLIC LIBRARY
1.3Name Status (State use only)	no change from the prior year
1.4Structure Status (State use only)	no change
1.5Community	Penn Yan
1.6Beginning Fiscal Reporting Year	07/01/2024
1.7Ending Fiscal Reporting Year	06/30/2025
1.8Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11Beginning Local Fiscal Year	07/01/2024
1.12Ending Local Fiscal Year	06/30/2025
1.13Address Status	no change from the prior year

1.14Street Address	214 MAIN STREET
1.15City	PENN YAN
1.16Zip Code	14527
1.17Mailing Address	214 MAIN STREET
1.18City	PENN YAN
1.19Zip Code	14527
1.20Telephone Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	3155366114
1.21E-Mail Address (enter M (Missing) if no E-Mail)	info@pypl.stls.org
1.22Library Home Page URL (Enter M (Missing) if no home page URL)	pypl.stls.org
1.23Population Chartered to Serve (per 2020 Census)	15,194
1.24Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.25Indicate the area chartered to serve as stated in the library's charter (select one):	School District
1.26During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.27Indicate the type of charter the library currently holds (select one):	Absolute
1.28Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter	11/19/1954
1.29Date the library was last registered	11/03/2005
1.30Federal Employer Identification Number	166000692
1.31County	YATES
1.32School District	Penn Yan Central
1.33Town/City	Penn Yan
1.34Library System	Southern Tier Library System

-
THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.35aPresident/CEO Name	N/A
1.35bPresident/CEO Phone Number	N/A
1.35cPresident/CEO Email	N/A

-
For questions 1.36 through 1.42, report all information for the current library director/manager.

1.36 First Name of Library Director/Manager	Angela
1.37 Last Name of Library Director/Manager	Gonzalez
1.38 NYS Public Librarian Certification Number	17230
1.39 What is the highest education level of the library manager/director?	Master's Degree
1.40 If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Yes
1.41 Do all staff working in the budgeted Librarian (certified) positions reported in 6.6 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Yes
1.42 E-mail Address of the Director/Manager	agonzalez@stls.org
1.43 Does the library charge fees for library cards to people residing outside the system's service area?	N

Public Votes / Contracts

1.44 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2025? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.45.	Y
--	---

-
Please Note: last year's answers for repeating groups cannot be displayed.

1.44a Name of municipality or district holding the public vote	1.44b Indicate the type of municipality or district holding the public vote	1.44c Date the vote was held(mm/dd/2025)	1.44d Was the vote successful? Y/N	1.44e What type of public vote was it?	1.44f.i Most recent prior year approved appropriation from a public vote:	1.44f.ii Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	1.44f.iii Total proposed appropriation (manually sum of 6a and 6b):
Penn Yan Central	School District	2024-04-09	Yes	budget vote	\$717,902	\$32,306	\$750,208

School District	(school district public library only)
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This question should only be answered if "No" was answered in Q1.44 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.45 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2025) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.46.	Y
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Please Note: last year's answers for repeating groups cannot be displayed.

1.45a Name of municipality or district holding the public vote	1.45b Indicate the type of municipality or district holding the public vote	1.45c Date the last successful vote was held (mm/dd/yyyy)	1.45d What type of public vote was it?	1.45e What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?
Penn Yan	School District	2025-04-08	budget vote (school district public library only)	\$773,942

Contractual Agreements

1.46 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.47.	N
--	---

-
Please Note: last year's answers for repeating groups cannot be displayed.

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1.46a Name of contracting municipality or district	1.46b Is this a written contractual agreement?	1.46c Population of the geographic area served by this contract	1.46d Dollar amount of contract	1.46e Enter the appropriate code for range of services provided (select one):
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Unusual Circumstances

1.47 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.	N
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2. LIBRARY COLLECTION

Physical Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please read general information instructions below before completing this section.

<https://ny.countingopinions.com/docs/ny/Instructions2025AnnualReportPublicAssociationLibraries.pdf>

This section of the survey (2.1-2.16) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available online.

PRINT MATERIALS

Cataloged Books

2.1Adult Fiction Books	10,726
2.2Adult Non-fiction Books	7,275
2.3Total Adult Books (Total questions 2.1 & 2.2)	18,001
2.4Children's Fiction Books	7,955
2.5Children's Non-fiction Books	2,662
2.6Total Children's Books (Total questions 2.4 & 2.5)	10,617
2.7Total Cataloged Books (Total questions 2.3 & 2.6)	28,618

Other Print Materials

2.8Total Uncataloged Books	0
2.9Total Print Serials	602
2.10All Other Print Materials	0
2.11Total Other Print Materials (Total questions 2.8 through 2.10)	602
2.12Total Print Materials (Total questions 2.7 and 2.11)	29,220

ALL OTHER MATERIALS

2.13Audio - Physical Units	2,060
2.14Video - Physical Units	2,574
2.15Other Circulating Physical Items	483
2.16Total Other Physical Materials(Total questions 2.13 through 2.15)	5,117

Grand Total / Additions to Holdings

2.17GRAND TOTAL HOLDINGS (Total questions 2.12 and 2.16)	34,337
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ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.18Cataloged Books	899
2.19All Other Print Materials	271
2.20All Other Materials	464
2.21Total Additions (Total questions 2.18 through 2.20)	1,634

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.3 and 3.17a through 3.34e as of the last day of the fiscal year stated in 1.6. and 1.7 in Part 1; report information on questions 3.4 through 3.16 and 3.35 through 3.77b based on the 2025 calendar year. Please [click here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

LIBRARY USE

3.1Library visits (total annual attendance)	58,202
3.1aRegarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	Annual Count
3.2Registered resident borrowers	5,296
3.3Registered non-resident borrowers	5,209

WRITTEN POLICIES (Answer Y for Yes, N for No)

Please report information on WRITTEN POLICIES as of 12/31/25.

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

3.4 Does the library have an open meeting policy?	Y
3.5 Does the library have an Internet use policy?	Y
3.6 Does the library have a board-approved conflict of interest policy?	Y
3.7 Does the library have a board-approved whistle blower policy?	Y
3.8 Does the library have a board-approved sexual harassment prevention policy?	Y

ACCESSIBILITY (Answer Y for Yes, N for No)

Please report information on ACCESSIBILITY as of 12/31/25.

3.11 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y
3.13 Does the library have large print books?	Y
3.14 Does the library have assistive technology for people who are visually impaired or blind?	Y

3.15 - If so, what do you have? If no, go to next question

screen reader, such as JAWS, Windoweyes or NVDA	N
refreshable Braille commonly referred to as a refreshable Braille display	N
screen magnification software, such as Zoomtext	N
electronic scanning and reading software, such as OpenBook	N
3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?	Y

Library Sponsored Programs

LIVE PROGRAM SESSIONS and ATTENDANCE

Report information on Library Program Sessions and Attendance based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants. Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

IMPORTANT: If no programs within a category were offered/attended, enter 0. If they were offered/attended but that data is not available, enter M (Missing). N/A should not be entered for any programs.

NOTE: Summer Reading, Early Literacy, Adult Literacy, ESOL, and Digital Literacy programs are subsets of Live and Prerecorded programs and should be entered in those sections as well as in the appropriate subsequent section.

3.17aNumber of Sessions Targeted at Children Ages 0-5	121
3.17bAttendance at Sessions Targeted at Children Ages 0-5	1,657
3.18aNumber of Sessions Targeted at Children Ages 6-11	150
3.18bAttendance at Sessions Targeted at Children Ages 6-11	1,503
3.19aNumber of Sessions Targeted at Young Adults Ages 12-18	67
3.19bAttendance at Sessions Targeted at Young Adults Ages 12-18	368
3.20aNumber of Sessions Targeted at Adults Age 19 or Older	210
3.20bAttendance at Sessions Targeted at Adults Age 19 or Older	2,559
3.21aNumber of General Interest Program Sessions	36
3.21bAttendance at General InterestProgram Sessions	1,279
3.22Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a) ¹	584
3.23Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b)	7,366

Live Programs Categorized by Venue

3.24a Total Live Onsite Program Sessions ²	409
3.24b Total Live Onsite Program Attendance	5,704
3.25a Total Live Offsite Program Sessions ³	58
3.25b Total Live Offsite Program Attendance	1,662
3.26a Total Live Virtual Program Sessions ⁴	0
3.26b Total Live Virtual Program Attendance	0
3.27 Total Sessions of Live Programs Categorized by Venue (sum of 3.24a, 3.25a, 3.26a)	467
3.28 Total Attendance at Live Programs Categorized by Venue (sum of 3.24b, 3.25b, 3.26b)	7,366

Prerecorded and One-on-One Programs

3.29 Total Number of Prerecorded Program Presentations	0
3.30 Total Views of Prerecorded Program Presentations within 30 Days	0
3.31 One-on-One Program Sessions	326
3.32 Attendance at One-on-One Program Sessions	326

Teen-Led Promotions

3.33 Did your library offer teen-led activities during the 2025 calendar year?	Y
3.34a Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.34b Does your library use Facebook for promotion?	Yes
3.34c Does your library use Instagram for promotion?	Yes
3.34d Does your library use Twitter/X for promotion?	No
3.34e Does your library use TikTok for promotion?	No

SUMMER READING PROGRAM

Please report information on SUMMER READING PROGRAMS for the 2025 calendar year. These are a subset of Library Sponsored Programs and should also be entered there.

3.35Did the library offer a summer reading program in 2025? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
3.36Library outlets offering the summer reading program	1
3.37Children registered for the library's summer reading program	155
3.38Young adults registered for the library's summer reading program	12
3.39Adults registered for the library's summer reading program	0
3.40Total number registered for the library's summer reading program (total 3.37 + 3.38 + 3.39)	167
3.41aChildren's program sessions - Summer 2025	38
3.41bChildren's program attendance - Summer 2025	780
3.42aYoung adult program sessions - Summer 2025	5
3.42bYoung adult program attendance - Summer 2025	21
3.43aAdult program sessions - Summer 2025	0
3.43bAdult program attendance - Summer 2025	0
3.44Total program sessions - Summer 2025 (total 3.41a + 3.42a + 3.43a)	43
3.45Total program attendance - Summer 2025 (total 3.41b + 3.42b + 3.43b)	801
3.46Did the library use the Summer Reading at New York Libraries name and/or logo?	Y
3.47Did the library use the Collaborative Summer Library Program (CSLP) Manual, provided through the New York State Library?	Y

COLLABORATORS

3.48Public school district(s) and/or BOCES	1
3.49Non-public school(s)	1
3.50Childcare center(s)	2
3.51Summer camp(s)	0
3.52Municipality/Municipalities	1
3.53Literacy provider(s)	0
3.54Other (describe using the State note) ⁵	14
3.55Total Collaborators (total 3.48 through 3.54)	19

Early Literacy

Please report information on EARLY LITERACY for the 2025 calendar year. These are a subset of Library Sponsored Programs and should also be entered there.

3.56Did the library offer early literacy programs in 2025? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
--	---

EARLY LITERACY PROGRAMS

3.57aFocus on birth - school entry (kindergarten) sessions	117
3.57bFocus on birth - school entry (kindergarten) attendance	1,548
3.58aFocus on parents & caregivers sessions	2
3.58bFocus on parents & caregivers attendance	28
3.59aCombined audience sessions	57
3.59bCombined audience attendance	2,476
3.60Total Sessions	176
3.61Total Attendance	4,052

3.62 - Collaborators (check all that apply):

3.62a.Childcare center(s)	Yes
3.62b.Public School District(s) and/or BOCES	Yes
3.62c.Non-Public School(s)	Yes
3.62d.Health care providers/agencies	Yes
3.62e.Other (describe using the State note)	No

Adult Literacy

Please report information on ADULT LITERACY for the 2025 calendar year. These are a subset of Library Sponsored Programs and should also be entered there.

ADULT LITERACY

3.63Did the library offer adult literacy programs in 2025? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	N
--	---

ESOL / Digital Literacy

Please report information on ESOL, for the 2025 calendar year. These are a subset of Library Sponsored Programs and should also be entered there.

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS

3.67 Did the library offer English for Speakers of Other Languages (ESOL) programs in 2025? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	N
--	---

DIGITAL LITERACY

Please report information on DIGITAL LITERACY for the 2025 calendar year. These are a subset of Library Sponsored Programs and should also be entered there.

3.75 Did the library offer digital literacy programs in 2025? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
3.76a Total group program sessions	4
3.76b Total group program attendance	0
3.77a Total one-on-one program sessions	0
3.77b Total one-on-one program Attendance	0

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

Circulation / Reference Transactions

- The total annual circulation of all physical library materials of all types, including renewals.
- Count all physical materials in all formats that are charged out for use outside the library. Circulation of uncataloged books, and other non-book materials should be reported in the appropriate category - Adult or Children's Other Materials. Include non-traditional items that are charged out, such as cake pans, tools, Roku sticks, etc. under Circulation of Other Materials.
- Interlibrary loan transactions included are only items borrowed for users. Include items borrowed for users of the reporting library through interlibrary loan (materials received) and charged out for home use by the reporting library's patrons.
- Items loaned in bulk (bulk loans) by your library to schools or other institutions for circulation by the school or institution are counted as one circulation per item (the initial loan from your library to the school or institution).
- Do not include items checked out to another library. Items sent to another autonomous library as interlibrary loan are not counted as circulation by the reporting library.
- Items sent from one outlet of the reporting library to another, i.e., from main library to a branch, are not counted as circulation.
- Items packaged together as a unit which are generally checked out as a unit, should be counted once for each loan of the unit (e.g., two compact discs, two films, two videocassettes, a kit or a set of 25slides).

CATALOGED BOOK CIRCULATION

4.1Adult Fiction Books	18,341
4.2Adult Non-fiction Books	5,902
4.3Total Adult Books (Total questions 4.1 & 4.2)	24,243
4.4Children's Fiction Books	19,418
4.5Children's Non-fiction Books	3,865
4.6Total Children's Books (Total questions 4.4 & 4.5)	23,283
4.7Total Cataloged Book Circulation (Total question 4.3 & 4.6)	47,526

CIRCULATION OF OTHER MATERIALS

4.8aCirculation of Adult Other Materials - Non-Audio/Visual	1,780
4.8bCirculation of Adult Other Materials - Audio/Visual	11,259
4.9aCirculation of Children's Other Materials - Non-Audio/Visual	63
4.9bCirculation of Children's Other Materials - Audio/Visual	1,314
4.10Circulation of Other Physical Items (Total questions 4.8a, 4.9a)	1,843
4.11Physical Item Circulation (Total questions 4.7 & 4.8 b & 4.9b & 4.10)	61,942
4.12As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No
4.13Did your library offer automatic renewal for any physical materials during the reporting period? NOTE: Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur.	Yes

REFERENCE TRANSACTIONS

4.14Total Reference Transactions	3,912
4.14aRegarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	Annual Estimate Based on Typical Week(s)
4.15Does the library offer virtual reference?	N

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.16TOTAL MATERIALS RECEIVED	6,291
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.17TOTAL MATERIALS PROVIDED	5,295
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E-RATE

4.18Does the library file for E-ratebenefits?	Y
4.19Is the library part of a consortium for E-rate benefits?	N
4.20If yes, in which consortium are you participating?	

5. ELECTRONIC USE

Electronic Holdings

For all questions: Answer Missing if the answer is unknown

Report information for Electronic Use based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

Electronic Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions.

5.1 Did the library provide access to e-books purchased solely by the library?	No
5.2 Did the library provide access to e-books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
5.3 Did the library provide access to e-books provided by the New York State Library at no or minimal cost to the library?	No

Electronic Serials

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.4 Did the library provide access to e-serials purchased solely by the library?	No
5.5 Did the library provide access to e-serials purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
5.6 Did the library provide access to e-serials provided by the New York State Library at no or minimal cost to the library?	No

Electronic Audio

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.7Did the library provide access to e-audio purchased solely by the library?	No
5.8Did the library provide access to e-audio purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
5.9Did the library provide access to e-audio provided by the New York State Library at no or minimal cost to the library?	No

Electronic Video

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Examples include Hoopla, Kanopy, and cloudlibrary. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.10Did the library provide access to e-videos purchased solely by the library?	No
5.11Did the library provide access to e-videos purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? (Do not include New York State Library-provided content here; that should be entered in 5.12.)	Yes
5.12Did the library provide access to e-videos provided by the New York State Library at no or minimal cost to the library?	No

Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.13Did the library provide access to research databases purchased solely by the library?	No
5.14Did the library provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
5.15Did the library provide access to research databases provided by the New York State Library at no or minimal cost to the library (e.g., NOVELny)?	Yes

Online Learning

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Answer Yes if library provided access to a platform even if the platform itself is not owned by the library (e.g., paying for access to Ryan Dowd's Homeless Library). Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.16 Did the library provide access to online learning platforms purchased solely by the library?	Yes
5.17 Did the library provide access to online learning platforms purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
5.18 Did the library provide access to online learning platforms provided by the New York State Library at no or minimal cost to the library?	No

E-Material Circulation

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.

5.19 The total circulation of e-books during the reporting period	8,054
5.20 The total circulation of e-serials during the reporting period.	3,743
5.21 The total circulation of e-audio during the reporting period	8,223
5.22 The total circulation of e-videos during the reporting period.	136

6. STAFF INFORMATION

All staff questions refer to PAID staff.

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1The number of hours per workweek used to compute FTE for all paid library personnel in this section.	38.00
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2Library Director (certified)	1.00
6.3Vacant Library Director (certified)	0.00
6.4Library Manager (not certified)	0.00
6.5Vacant Library Manager (not certified)	0.00
6.6Librarian ⁶	2.00
6.7Vacant Librarian	0.00
6.8Library Specialist/Paraprofessional	0.00
6.9Vacant Library Specialist/Paraprofessional	0.00
6.10Other Staff	13.00
6.11Vacant Other Staff	0.00
6.12TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	16.00
6.13VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14FTE - Library Director(certified)	1.00
6.15Salary - Library Director (certified)	\$81,417
6.16FTE - Library Manager (not certified)	0.00
6.17Salary - Library Manager (notcertified)	\$0
6.18FTE - Librarian	1.00
6.19Salary - Librarian	\$62,821

7. MINIMUM PUBLIC LIBRARY STANDARDS

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your

library meets as of December 31, 2025. Please [click here](#) to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. <https://nyslibrary.libguides.com/publiclibrarystandards>

7.1.Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y
7.2.Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	Y
7.3.Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.	Y
7.4.Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.	Y
7.4.a.Does the Library have a Board-approved policy for the selection of library materials and reconsideration of such selection?	Y
7.4.b.Does the Library have a Board-approved policy explaining the public usage of library space and meeting rooms?	Y
7.4.c.Does the Library have Board-approved Codes of conduct?	Y
7.4.d.Does the library have a policy protecting the confidentiality of library records?	Y
7.4.e.Does the library have Board-approved personnel policies ensuring consistent staff management and fair employment practices?	Y
7.4.f.Does the library have a disaster plan?	Y
7.4.g.Does the Library have Board-approved financial control policies that fulfill the legal and fiduciary responsibilities of the governing body and promote fiscal oversight, accountability, and sustainable management?	Y
7.5.Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.	Y
7.6.Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.	Y
7.7.Is open the minimum standard number of public service hours for population served. (see instructions)	Y

7.8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

7.8a.space	Y
7.8b.lighting	Y
7.8c.shelving	Y
7.8d.seating	Y
7.8e.power infrastructure	
7.8f.data infrastructure	Y
7.8g.public restroom	Y

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7.9.Provides programming to address community needs, as outlined in the library's long-range plan of service.	Y
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7.10. Provides

7.10a.a circulation system that facilitates access to the local library collection and other library catalogs	Y
7.10b.equipment, technology, and internet connectivity to address community needs and facilitate access to information.	Y

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7.11.Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.	Y
7.12.Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y
7.13.Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.	Y
7.14.Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please [click here](#) to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1Main Library	1
8.2Branches	0
8.3Bookmobiles	0
8.4Other Outlets	0
8.5TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6Minimum Weekly Total Hours - Main Library	59.50
8.7Minimum Weekly Total Hours - Branch Libraries	0.00
8.8Minimum Weekly Total Hours - Bookmobiles	0.00
8.9Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	59.50
8.10Annual Total Hours - Main Library	3,094.00
8.11Annual Total Hours - Branch Libraries	0.00
8.12Annual Total Hours - Bookmobiles	0.00
8.13Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,094.00

9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please [click here](#) to read general instructions before completing this section. Questions 1-14, 20-25, and 34-36 are pre-filled with prior year answers but not locked to allow updating.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

NEW OUTLETS: If a new outlet was open in the reporting year for any amount of time, it must be entered here. For locked fields, use the note to input information; enter New in the note for Question 40.

CLOSED OUTLETS: Even if an outlet was closed for the entire year it still must be reported and not simply left out of reporting. In these cases, enter either Closed, will reopen or Closed permanently in the note for Question 40. Permanently closed outlets will be removed and not appear in subsequent reports.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Counting Opinions the data for this section to be uploaded into LibPAS. If you choose to send your data for uploading, you will enter the data into the spreadsheet that Counting Opinions will provide. Complete this spreadsheet and email it to support@countingopinions.com and your data will be uploaded into LibPAS within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

Outlet fields 5-6, 11-14, and 20-23 should be locked.

Name

Location		1. Outlet Name	2. Outlet Name Status
PENN YAN PUBLIC LIBRARY		PENN YAN PUBLIC LIBRARY	no change from the prior year

Address

Location		3. Street Address	4. Outlet Street Address Status
PENN YAN PUBLIC LIBRARY		214 MAIN STREET	no change from the prior year

Address / Phone

Location		5. City	6. Zip Code	7. Phone (enter 10 digits only)
PENN YAN PUBLIC LIBRARY		PENN YAN	14527	(315) 536-6114

Contact

Location		8. E-mail Address	9. Outlet URL
PENN YAN PUBLIC LIBRARY		info@pypl.org	https://pypl.stls.org/

-

Location		10. County	11. School District	12. Library System	13. Outlet Type Code (select one):
PENN YAN PUBLIC LIBRARY		YATES	Penn Yan Central School District	Southern Tier Library System	Central Library

Hours / Meetings

Location		14. Public Service Hours Per Year for This Outlet	15. Number of Weeks This Outlet is Open	16. Total number of meeting spaces available to the public	17. How many of the above meeting spaces are reservable?	18. Number of times members of the public reserved meeting spaces	19. Is the meeting space available for public use even when the outlet is closed?
PENN YAN PUBLIC LIBRARY		3,094	52	1	1	123	N

Building

Location		20. Enter the appropriate outlet code (select one):	21. Who owns this outlet building?	22. Who owns the land on which this outlet is built?	23. Indicate the year this outlet was initially constructed	24. Indicate the year this outlet underwent a major renovation costing \$25,000 or more
PENN YAN PUBLIC LIBRARY		LO	Library Board	Library Board	1904	2022

Space / Use

Location		25. Square footage of the outlet	26. Number of Internet Computers Used by General Public	27. Number of uses (sessions) of public Internet computers per year	27a Reporting Method for Number of Uses of Public Internet Computers Per Year
PENN YAN PUBLIC LIBRARY		8,261	8	2,968	Annual Count

Internet Connection

Location		28. Type of connection on the outlet's public Internet computers	29. Maximum download speed of connection on the outlet's public Internet computers	30. Maximum upload speed of connection on the outlet's public Internet computers
PENN YAN PUBLIC LIBRARY		Fiber	12 Greater than or equal to 1 gbps	12 Greater than or equal to 1 gbps

Internet / WiFi

Location		31. Internet Provider	32. WiFi Access	33. Wireless Sessions	33a Reporting Method for Wireless Sessions
PENN YAN PUBLIC LIBRARY		⁷ Other (specify using the State note)	Password required	16,508	Annual Count

Accessibility / Makerspace

Location		34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	35. Is every public part of the outlet accessible to a person in a wheelchair?	36. Does your outlet have a Makerspace?
PENN YAN PUBLIC LIBRARY		Y	⁸ N	N

ID

Questions 35-39 37-40 are locked fields for New York State Library use only.

Location		37. LIBID	38. FSCSID	39. Number of Bookmobiles in the Bookmobile Outlet Record	40. Outlet Structure Status
PENN YAN PUBLIC LIBRARY		7800685030	NY0099	0	no change

10. OFFICERS AND TRUSTEES

Guidance at the start of the section has been updated to clarify that entries should reflect Officers and Board Members as of February 1, 2026.

Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2025. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2025 to December 31, 2025)	12
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NUMBER OF TRUSTEES AND TERMS

10.2 If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, select N/A.	5 - 11
10.3 If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, select N/A.	9
10.4 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, select N/A here.	N/A
10.5 What is the trustee term length, as stated in your library's charter documents (incorporation)? If a term length is not stated, please explain in a Note.	5
10.6 I attest that all trustees participated in trustee education in the last calendar year (2025). If entering No, provide explanation in a Note.	Y

BOARD MEMBER SELECTION

10.7 Enter Board Member Selection Code (select one):	EP - board members are elected in a public election
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-
List Officers and Board Members as of February 1, 2026.

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Counting Opinions the data for this section to be uploaded into LibPAS. If you choose to send your data for uploading, you must enter the data into the spreadsheet that Counting Opinions will send you. Please Note: It is customized and contains previously entered data in need of updating. Complete this spreadsheet and email it to support@countingopinions.com.

10.7a Status	10.7b First Name of Board Member	10.7c Last Name of Board Member	10.7d Mailing Address	10.7e City	10.7f Zip Code (5 digits only)	10.7g E-mail address	10.7h Office Held or Trustee	10.7i Term Begins - Month	10.7j Term Begins - Year	10.7k Term Expires	10.7l Term Expires - Year	10.7m Is the trustee serving a full term? If No, add a Note.	10.7n The date the Oath of Office (mm/dd/yyyy) was taken	10.7o The date the Oath of Office was filed with town or	10.7p Is this a brand new trustee?
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												Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling	county clerk (mm/dd/yyyy)
Filled	Kristen	Flynn-Co mstock	218 Clinton St.	Penn Yan14527	flynncom stock@g mail.com	Trustee	July	2023	June	2028	Yes	04/17/2020 4	04/17/202N 4
Filled	Elizabeth	Burris- Chase	1655 Twin Oaks Dr.	Penn Yan14527	eburrisch ase57@g mail.com	Trustee	July	2023	June	2028	Yes	10/26/2021 3	10/26/202N 3
Filled	Valerie	Brechko	6 White	Penn Yan14527	ccellar@r	President	July	2024	June	2029	Yes	04/19/2020	04/19/202N

			Tail Lane		oadrunne							4	4
Filled	Jan	Barrett	3382 Esp Keuka eranza Park Rd.	14478	ajlhorton@gmail.com	Trustee	July	2023	June	2028	Yes	05/08/2020	05/08/2021
Filled	Stephen	Darrow	2768 Rt 14A	Penn Yan 14527	loopinz@hotmail.com	Trustee	July	2023	June	2028	Yes	05/03/2020	05/03/2021
Filled	Connie	Glover	2530 State Route 364	Penn Yan 14527	rainbow1cg55@gmail.com	Trustee	July	2023	June	2028	Yes	04/26/2020	04/26/2021
Filled	Sharon	Pinckney	1219 Sylvan Dr.	Penn Yan 14527	pinckneysaron0@gmail.com	Trustee	July	2023	June	2028	Yes	05/09/2020	05/09/2021
Filled	Kelly	Walker	412 Court St.	Penn Yan 14527	kwalker@comcast.net	Trustee	July	2025	June	2030	Yes	2025-05-15	2025-05-15
Filled	Bethany	Snyder	210 Lawrence St.	Penn Yan 14527	bethiesny@gmail.com	Secretary	July	2024	June	2029	Yes	04/17/2020	04/17/2021

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please [click here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3.	Y
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11.1.a Source of Funds	11.1.b Name of funding County, Municipality or School District	11.1.c Amount	11.1.d Subject to public vote held in reporting year or in a previous reporting year(s).	11.1.e Written Contractual Agreement
School District	Penn Yan Central School District	\$750,208	Y	N

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Please Note: last year's answers for repeating groups cannot be displayed.

11.2 TOTAL LOCAL PUBLIC FUNDS	\$750,208
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SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA)	\$4,689
11.4 Record all Central Library Services Aid monies received from system headquarters	\$450
11.5 Additional State Aid received from the System	\$0
11.6 Federal Aid received from the System	\$0
11.7 Other Cash Grants	\$0
11.8 TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$5,139

OTHER STATE AID

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
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FEDERAL AID FOR LIBRARY OPERATION

11.10 LSTA	\$0
11.11 Other Federal Aid	\$0
11.12 TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0
11.13 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0

OTHER RECEIPTS

11.14 Gifts and Endowments	\$8,296
11.15 Fund Raising	\$0
11.16 Income from Investments	\$1,129
11.17 Library Charges	\$961
11.18 Other	\$10,155
11.19 TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$20,541
11.20 TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$775,888
11.21 BUDGET LOANS	\$0

Transfers / Grand Total

TRANSFERS

11.22From Capital Fund (Same as Question 14.8)	\$0
11.23From Other Funds	\$0
11.24TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0
11.25BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2025 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$777,201
11.26GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$1,553,089

12. OPERATING FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please [click here](#) to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1Certified Librarians	\$210,155
12.2Other Staff	\$263,439
12.3Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$473,594
12.4Employee Benefits Expenditures	\$132,534
12.5Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$606,128

COLLECTION EXPENDITURES

12.6Print Materials Expenditures	\$19,347
12.7Electronic Materials Expenditures	\$9,533
12.8Other Materials Expenditures	\$7,194
12.9Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$36,074

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10From Local Public Funds (71PF)	\$0
12.11From Other Funds (71OF)	\$0
12.12Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13From Local Public Funds (72PF)	\$3,773
12.14From Other Funds (72OF)	\$0
12.15Total Repairs (Add Questions 12.13 and 12.14)	\$3,773
12.16Other Disbursements for Operation & Maintenance of Buildings	\$13,983
12.17Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$17,756

MISCELLANEOUS EXPENSES

12.18Office and Library Supplies	\$2,207
12.19Telecommunications	\$2,770
12.21Professional & Consultant Fees ⁹	\$18,700
12.22Equipment	\$11,441
12.23Other Miscellaneous	\$34,810
12.24Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)	\$69,928

12.25CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$26,724
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DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26From Local Public Funds (73PF)	\$0
12.27From Other Funds (73OF)	\$0
12.28Total (Add Questions 12.26 and 12.27) Other Loans	\$0
12.29Budget Loans (Principal and Interest)	\$0
12.30Short-Term Loans	\$0
12.31Total Debt Service (Add Questions 12.28, 12.29 and 12.30)	\$0
12.32TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$756,610

Transfers to Capital Fund

12.33From Local Public Funds (76PF)	\$0
12.34From Other Funds (76OF)	\$0
12.35Total Transfers to Capital Fund (Add Questions 12.33 and 12.34; same as Question 13.8)	\$0
12.36Transfer to Other Funds	\$0
12.37TOTAL TRANSFERS (Add Questions 12.35 and 12.36)	\$0
12.38TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.32 and 12.37)	\$756,610
12.39BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2025	\$796,479
12.40GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.38 and 12.39; same as Question 11.26)	\$1,553,089

ASSURANCE

12.41 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the Annual Report was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	
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FISCAL AUDIT

12.42 Last audit performed (mm/dd/yyyy)	10/23/2025
12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	07/01/2024-06/30/2025
12.44 Indicate type of audit (select one):	Private Accounting Firm

CAPITAL FUND

12.45 Does the library have a separate Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	N
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13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. ROUND TO THE NEAREST DOLLAR. Please [click here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources	\$0
13.2 All Other Revenues from Local Sources	\$0
13.3 Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0

STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for Construction	\$0
13.5 Other State Aid	\$0
13.6 Total State Aid (Add Questions 13.4 and 13.5)	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7 TOTAL FEDERAL AID	\$0
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INTERFUND REVENUE

13.8 Transfer from Operating Fund (Same as Question 12.35)	\$0
13.9 TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0
13.10 NON-REVENUE RECEIPTS	\$0
13.11 TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0
13.12 BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2025 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0
13.13 TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$0

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please [click here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1 Construction	\$0
14.2 Incidental Construction	\$0

Other Disbursements

14.3Purchase of Buildings	\$0
14.4Interest	\$0
14.5Collection Expenditures	\$0
14.6Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0
14.8TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9NON-PROJECT EXPENDITURES	\$0
14.10TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0
14.11BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2025	\$0
14.12TOTAL CASH DISBURSEMENTS AND BALANCE	\$0

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1Total ALA-MLS	2.85
16.2Total Librarians ¹⁰	2.85
16.3All Other Paid Staff	12.35
16.4Total Paid Employees	15.20
16.5State Government Revenue	\$5,139
16.6Federal Government Revenue	\$0
16.7Other Operating Revenue	\$20,541
16.8Total Operating Revenue	\$775,888
16.9Other Operating Expenditures	\$114,408
16.10Total Operating Expenditures	\$756,610
16.11Total Capital Expenditures	\$0
16.12Print Materials	29,220
16.12aTotal Physical Items in Collection	32,277
16.13Circulation of Children's Physical Material	24,660
16.14Total Registered Borrowers	10,505
16.15Other Capital Revenue and Receipts	0
16.16Number of Internet Computers Used by General Public	8
16.17Total Uses (sessions) of Public Internet Computers Per Year	2,968
16.18Wireless Sessions	16,508
16.19Total Capital Revenue	\$0

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1LIB ID	7800685030
17.2Interlibrary Relationship Code	Member of a Federation or Cooperative
17.3Legal Basis Code	Library District
17.4Administrative Structure Code	Administrative Entity with a Single Direct Service Outlet
17.5FSCS Public Library Definition	Yes
17.6Geographic Code	School District - Unified, entirety
17.7FSCS ID	NY0099
17.8SED CODE	
17.9INSTITUTION ID	
User defined ID. used to link two or more AEs together.	
Old FSCSKEY	

SUGGESTED IMPROVEMENTS

Library Name:	PENN YAN PUBLIC LIBRARY
Library System:	Southern Tier Library System
Name of Person Completing Form:	Angela Gonzalez
Phone Number:	(315) 536-6114
I am satisfied that this resource (LibPAS) is meeting library needs:	Neither Agree nor Disagree
Applying this resource (LibPAS) will help improve library services to the public:	Yes
Please share with us your suggestions for improving the Annual Report. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!	N/A

¹, 3.22 N/A(0-2026-04-01)

², 3.24a N/A(0-2026-04-01)

³, 3.25a n/a(0-2026-04-01)

⁴, 3.26a n/a(0-2026-04-01)

⁵, 3.54 Alzheimer's Association of Rochester-Finger Lakes, Bluff & Vine/Keuka Writes (local writing collective), Penn Yan Community Garden, Child & Family Services, Yates County History Center, Yates County Chamber of Commerce, Mycologist Sam Warren, Chemung County Library District, Yates County Public Health, Cornell Cooperative Extension of Yates County, Citizens Preparedness Corps, Climate Smart Yates, Cornell Climate Stewards, Rochester Victory Alliance (local LGBTQ+ group)(0-2026-03-31)

⁶, 6.6 N/A(0-2026-04-01)

⁷, 33a Library is in STLS Fiber.(0-2026-03-31)

⁸, 36. Staff only area not accessible.(0-2026-03-31)

⁹, 12.21 architect, accountant(0-2026-04-01)

¹⁰, 16.2 N/A(0-2026-04-01)

10. Fundraising

The Penn Yan Public Library permits and encourages acceptable fund-raising efforts on behalf of the Library by the Library, the Friends of the Penn Yan Public Library and by outside persons and organizations authorized by the Library Board. These fund-raising efforts can include, but are not limited to, an annual campaign and a building campaign. All funds raised or donated will be used at the discretion of the Library Board of Trustees in accordance with the Library's gift policy. No profit or commercial advantage shall devolve upon any person or organization involved in the fund-raising project.

11. Gifts

Gifts (*without donor restrictions*) of all sizes and types help the Penn Yan Public Library to provide quality public library services to the community. Gifts are accepted at the discretion of the Library Board and the Library Director, on the condition that they may be sold, kept, given away or discarded. Proposed gifts may be rejected if they are deemed inappropriate to accept.

Gifts may include but are not be limited to: unrestricted monetary gifts, restricted monetary gifts, library materials, art objects, antiques and other collectibles. Gifts will be formally acknowledged.

The Library will not appraise or estimate the value of a gift. The responsibility for such assessment lies with the donor. Upon request, the Library will issue a receipt acknowledging the donation.

New language starts here...

11.1 Naming Opportunities

Purpose

This policy applies specifically to Naming Opportunities in connection with the **PYPL Building Master Plan Capital campaign** begun in 2025.

Definitions

Naming Opportunity – The opportunity to name a room, area, collection space, furnishing, a piece of equipment, artwork, technology or other interior or exterior space in honor or memory of a living or deceased individual, corporation, foundation, or organization as grateful recognition of the donor's gift.

Named Space or Item- A named room, area, collection space, furnishing, piece of equipment, artwork, technology or other interior or exterior space in honor or memory of a living or deceased individual, corporation, foundation, or organization.

Naming Recognition Agreement- The documented agreement between the Donor and PYPL memorializing the named space or item. (*See Appendix E.*)

PYPL Building Master Plan Capital campaign- A specific campaign to renovate PYPL begun in 2025.

Naming Opportunity gifts made to PYPL Building Master Plan Capital campaign

The PYPL Board has the sole and absolute discretion regarding Named Space or Item gifts. In no event will the Donor be provided with any decision-making power over the library on operational or capital decisions, or in any other library process or activity. Gifts will be used to enhance, not replace any kind of PYPL project funding or operational support. The Board reserves the right to refuse gifts that are not consistent with the PYPL Building Master Plan Capital campaign. Should this project not proceed for any reason, the Donor reserves the right to rescind the gift or agree to redirect it towards another use. If the entire gift amount is not received by PYPL as agreed upon, the Board may, in its sole discretion, remove the Donor's recognition of the *Named Space or Item* and offer the Donor an alternate recognition opportunity appropriate to the total amount of the Donor's Gift.

Acknowledgement

- A Named Space or Item will be memorialized in a Naming Recognition Agreement which will grant the Donor the ability to assign a specified name to a particular space or item which is subject to acceptance by the Board and consistent with this Policy.

-The Board reserves the right to choose the wording, size, location, and style of Recognition of a Named Space or Item. Visual recognition of a Named Space or item will adhere to the PYPL brand standards.

Modification

-Recognition shall not extend beyond the normal, useful life of any room, area, space, or furnishing. If during the useful life of the Named Space or Item, the space or item is closed, deconstructed, destroyed, severely damaged, significantly renovated, upgraded, modified, or replaced, then the Naming Recognition Agreement shall cease.

- In some cases, if a space or items is still in use, the Library may make changes to signage to maintain and update facilities but will make efforts to ensure that the signage still reflects the appropriate recognition for the donor.

-Requests by Donors to modify their recognition signage will be considered by the Board. Changes that require additional expense will be done at the donor's expense.

Termination of a Naming Recognition Agreement

-The Board reserves the right to alter or terminate a Naming Recognition Agreement in the event of the default in payment of the gift or in the unusual circumstance that the Board determines in its reasonable and good faith opinion that circumstances have changed such that accepting the gift, or the naming chosen by the Donor would adversely affect the reputation, image, mission or integrity of PYPL should there be continued association with the Donor via the Naming Recognition.

-Should the Naming Recognition Agreement be terminated, the Board will have no further obligation or liability to the Donor and shall not be required to return any portion of the gift that has already been paid. The Board may choose an alternative recognition for the portion of the gift that has been received.

Appendix E

Penn Yan Public Library Naming Recognition Agreement

This document sets forth the agreement between _____ (“Donor”) and Penn Yan Public Library (PYPL).

Donor hereby pledges to gift to Penn Yan Public Library in the amount of _____ for the naming of _____

Penn Yan Public Library Naming Opportunities Policy

Purpose

This policy applies specifically to Naming Opportunities in connection with the **PYPL Building Master Plan Capital campaign** begun in 2025.

Definitions

Naming Opportunity – The opportunity to name a room, area, collection space, furnishing, a piece of equipment, artwork, technology or other interior or exterior space in honor or memory of a living or deceased individual, corporation, foundation, or organization as grateful recognition of the donor’s gift.

Named Space or Item- A named room, area, collection space, furnishing, piece of equipment, artwork, technology or other interior or exterior space in honor or memory of a living or deceased individual, corporation, foundation, or organization.

Naming Recognition Agreement- The documented agreement between the Donor and PYPL memorializing the named space or item. (*See Appendix E.*)

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Acknowledgement

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-The Board reserves the right to choose the wording, size, location, and style of Recognition of a Named Space or Item. Visual recognition of a Named Space or item will adhere to the PYPL brand standards.

Modification

-Recognition shall not extend beyond the normal, useful life of any room, area, space, or furnishing. If during the useful life of the Named Space or Item, the space or item is closed, deconstructed, destroyed, severely damaged, significantly renovated, upgraded, modified, or replaced, then the Naming Recognition Agreement shall cease.

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-Should the Naming Recognition Agreement be terminated, the Board will have no further obligation or liability to the Donor and shall not be required to return any portion of the gift that has already been paid. The Board may choose an alternative recognition for the portion of the gift that has been received.

Donor Signature

_____ Date _____ Printed Name _____

PYPL Executive Director Signature

_____ Date _____ Printed Name _____

PYPL Board of Trustees Chair Signature

_____ Date _____ Printed Name _____

Proposed Internal Policy 5-21-26

PYPL Emergency and Disaster Plan Policy

The Penn Yan Public Library Disaster Plan is a living document, reviewed on a yearly basis by the Executive Director and designated staff. Logistical Information is updated within. The Plan exists to ensure precautionary, response, and recovery measures to an emergency or disaster threatening to impact or immediately impacting staff, the Library building and grounds, materials, critical records, and/or community members.

The primary goals of the PYPL Emergency & Disaster Plan are to establish:

- The emergencies the policy addresses, and who has the authority to act, including closures.
- The staff roles, responsibilities, and training expectations during an emergency.
- The methods by which people, collections, and critical records are protected.
- The methods by which information about the library is communicated with the public during disruptions.
- The plan for continuity of service and recovery after an incident.

Specific Information addressing the listed goals is found in the Emergency and Disaster plan.

Bound and Off-site copies of Disaster Plan

Binders can be found in the Executive Director's office firebox and Director of Customer Service's office. The most up-to-date Disaster plan is located on the B drive, on the STLS OneDrive and on the PYPL Google Drive.



PENN YAN PUBLIC LIBRARY
AMAZE YOURSELF.

2024-2025 ANNUAL REPORT

Spring 2026

Dear Penn Yan Community,

Currently, Penn Yan Public Library (PYPL) leadership is planning for the future. Multi-year phased building upgrades will begin in the coming months, all in anticipation of offering a more welcoming, modernized, and accessible facility to the public. The main entrance and restrooms will be updated first and future phases will include a new overall layout with refreshed interior design finishes, furnishings, and an additional small public meeting room. All improvements are possible with significant New York State Library Construction Grants.

Coming soon, the public is invited to check pypl.stls.org for contribution opportunities, including participation in an accessibility focus group, room and furnishing naming donation possibilities, and a special round of commemorative brick sales. Schematics and concept drawings are

available for viewing at the PYPL.

On a daily basis, the PYPL staff and Board of Trustees endeavor to meet our mission, which is to awaken and

satisfy curiosity in the individual, thus enriching the community. We are grateful for the Friends of PYPL group, active volunteers, donors, collaborative agencies, the Southern Tier Library System, local government representatives, and, most especially, patrons for their continued support.

Stop by or visit us online today.

-Angela Gonzalez, Executive Director



July 2024 through June 2025

By the Numbers

The PYPL collection offers something for everyone:

Adult books:	18,001
Children's books:	10,617
Electronic materials:	more than 45,000
Audio, video and other:	5,117
Magazines and newspapers:	602
WIFI hotspots to borrow:	19
Physical materials added to the collection:	1,634

Statistics:

Grand Total of all items borrowed:	82,103
Electronic materials borrowed*	20,156

* e-books, audio books, magazines, videos

Registered borrowers:	10,505
Population Chartered to Serve:	15,194
Library visits:	58,202
Public access computer sessions:	2,968
Wireless sessions:	5,330
Items borrowed from other libraries:	6,291
Items loaned to other libraries:	5,295
Adult and Children's Programs sessions:	467
Program Attendance:	7692
Summer Reading program attendance:	801
WIFI Hotspot loans (new 04/24):	168
Website visits:	14,932
Reference questions answered:	3,912
Local collaborative entities	19
Annual open hours	3,094
Public Reservations of Meeting room	123

Current Adult and Youth Programs

Youth Services at the Library include so much more than just great reading material! Last year we offered 293 programs for youth and families, which were attended by 5,791 people. Every summer we run a reading program where kids can earn two free books a week to take home and keep forever, just by meeting their reading goals, and we kick everything off with our annual **Books & Bikes Festival**—save the date for June 27, 2026 for this year's event!

Adult Services at PYPL seek to educate, engage, and entertain – not necessarily in that order! Through partnerships with many great community organizations and individuals, we're able to offer fun and meaningful activities like Knit Together, Gentle Chair Yoga, two separate programs from the Alzheimer's Association, a grief group, and much more. Ongoing programs include Potluck Club, Family Research Support Group, and Arts & Drafts and a variety of activities touching on American civics, personal and community resilience, and even French language practice.



The **Friends of Penn Yan Public Library** advocates, fundraises, and provides programming. Anyone can join the Friends. Ask at the front desk for a membership form and learn about Friends volunteer opportunities.

Coming soon: The 2026 Friends of PYPL Book Sale will take place on Friday June 5th, Saturday June 6th, Friday June 12th and Saturday June 13th.



2026 Friends of PYPL Annual Meeting



2025 Books and Bikes Festival prizes



PENN YAN PUBLIC LIBRARY



2025 Friends of PYPL

Annual Book Sale

PYPL Services: WIFI, mobile WIFI hotspots, projectors and screens, public access computers and laptops, community room, wireless printing, copies, fax, and scanning, interlibrary loans, video games, DVDs, CDs, Family museum, zoo, and Empire Passes, all types of printed items, Yates County Law Library, 6 electric car charging stations, horse and buggy parking, bicycle repair station, and programming for all ages on and offsite. Visit pypl.stls.org for more information on programming and access to *StarCat*, the Southern Tier Library System online public access catalog.



Use your Library card to access: The Libby App (e-books, e-magazines, and e-audiobooks), the Kanopy App (movie streaming), the Mango App (language learning), Ground News, JobNow, Peterson's Test and Career Prep, and NOVEL databases. *All can be found on pypl.stls.org.*



Penn Yan Public Library

214 Main St.

Penn Yan, NY 14527

315-536-6114

April 2026 adult services report

I answered 19 reference questions for 21 patrons in April. I answered 11 tech questions, no legal questions and no local history questions. I served no Mennonite patrons last month. Interesting queries: books about climate change; books about folk artist Grandma Moses; and books on water – shortages, conflicts, etc.

Approximately 153 patrons attended 26 programs in April. I kicked off this year's Close Reads discussions series and approximately 8 folks per session have been attending so far to discuss in-depth the extremely important and timely book *A Paradise Built in Hell* by Rebecca Solnit. Our second Mend n' Chat session was a moderate success, with community members gathering with their projects to discuss resilience implications of fiber arts. Our Ask a Veterinarian partner, Dr. Ragalevsky, delivered an excellent program on toxic plants for her second session here. Our new ongoing Civics Hub program addressed the history and function of mutual aid projects. Other returning ongoing programs included Gentle Chair Yoga, Family Research Support Group, French Table, and Pot Luck Club, as well as continuing partner programs Knit Together, two from the Alzheimer's Association, Keuka Writes, Grief Group, Community Book Group, and Keuka Resilience, where an eager group of 10 or so discussed the practice and ethics of foraging.

Lauren and I began our Pop-Up Library visits in Dresden to execute our part of the 2026 COSAC Outreach Grant. It has been slow going so far but we've had a number of discussions about library services, and have registered one new patron!

My participation in the Summer Learning Open House with other members of the DAC DEI committee was very positive. Traveling to Painted Post and speaking in front of a room of about 50 of our colleagues from across the System, we shared information about our operations and offerings, including the Program Kits that I helped spearhead. Other topics included our quarterly newsletter, our Everyday Advocacy fliers, and help the committee can provide with policies. The rest of the event was useful for me as well, especially a presentation on grantwriting from STLS' Keturah, and a keynote about public library-school library collaborations.

Penn Yan Public Library Monthly Youth Services Report to Board

APRIL 2026 IN REVIEW

Outreach numbers reflect that all the PYE Kindergarten classes visited the library on field trips, and that I went to read to preschool classes at Rainbow Junction. PYE PreK-, first- and second-grade class visits are still to come in May and June, before we kick off summer reading in earnest with Books & Bikes Fest on June 27.

Popular programs in April include the rescheduled Cake Pop Demon Hunters Party, a visit with a therapy dog, and arty fun during spring break. Something that was *not* popular was our afterschool Grilled Cheese Party. In previous years, tweens and teens have lined up for fresh hot grilled cheese sandwiches. This year, we couldn't give them away. And, no parents or families came to Digital Literacy Family Night.

I began offering a second Wednesday storytime again, after having 32 people attend one session. Storytimes move back to the Community Garden this month—and Public Health will be dropping in soon to let us know all about tick bite prevention!

MEETINGS/TRAININGS ATTENDED

- Keuka Libraries Love Lakes virtual meeting
- *NovelNY America 250* webinar

APRIL 2026 YOUTH & FAMILY PROGRAMS

Program Type	Number of Programs	Attendance
Activity	8	86
Afterschool	3	21
Homeschool	2	2
Movie	1	0
Storytime	9	171
Outreach	3	132
Maker	3	37
Take-Home Kit	1	20
Grand Total	30	469

APRIL 2026 COMMUNITY PARTNERS

Penn Yan Central School District; Child & Family Resources; Healthy Families NY; Keuka Lake Association; Rainbow Junction Childcare Center; Jen Mosich & therapy dog Hunni

Submitted May 5, 2026 by Sarah Crevelling, Youth Services Librarian