

**AGENDA**  
**PENN YAN PUBLIC LIBRARY**  
**BOARD MEETING**  
**August 21st, 2025 6:30pm**

**Call to Order**

- Public Comment
- Additional Agenda Items?
- \*Adoption of Agenda
- \* adoption of July 17<sup>th</sup> minutes

Present: Angela Gonzalez, Sharon Pinckney, Jan Barrett-acting chair, Constance Glover, Bethany Snyder, Elizabeth Burris-Chase, Kelley Walker

**Financial Review**

- \*Payment of bills for July 2025

**Library Director's Report**

**Standing Committee Reports**

- Policy Review Committee
- Personnel Committee
- Nominating Committee

**Old Business**

Annual Sexual Harassment prevention training

Conflict of interest signatures

**New Business**

- 2024-2025 Committee Assignments
  - Finance
  - Personnel
  - Policy (Code of Conduct, Bylaws)
  - Building
  - Nominating
- Health Insurance
- \* Blacktop
- Savings Account

**\*Adjourn**

Items with \* require Board action. Enclosures: June 17, 2025 minutes, Budget and Balance sheets, Director's Report, Circulation Stats, Children's and Adult services reports

**AGENDA**  
**PENN YAN PUBLIC LIBRARY**  
**BOARD MEETING**  
**July 17<sup>th</sup>, 2025 6:30pm**

*present:*

*- Connie Glover  
- Elizabeth Burris-Chase  
- Kelley Walker  
- Jan Barrett - acting president  
- Sharon Pinckney  
- Bethany Snyder (sec for today)*

**Call to Order**

- Public Comment - *none*
- Additional Agenda Items? - *Angela sent revised agenda*
- \*Adoption of Agenda - *Sharon / Elizabeth / passed*
- \*adoption of June 12<sup>th</sup> minutes - *Connie / Elizabeth / passed*

Present: Angela Gonzalez, Val Brechko (chair), Andrew Robak (secretary), Sharon Pinckney, Jan Barrett, Steve Darrow, Constance Glover, Bethany Snyder, Elizabeth Burris-Chase, Kristen Flynn-Comstock guest: Kelley Walker

*Kelley abstained,  
She was a guest*

**Financial Review**

- \*Payment of bills for June 2025 - *1st Bethany / Sharon / passed*

**Library Director's Report**

**Standing Committee Reports**

- Policy Review Committee met July 1<sup>st</sup>-tutoring policy discussion
- Building Committee
- Personnel Committee
- Nominating Committee

**Old Business** - *production is using the changing space*

**New Business** -

Annual Sexual Harassment prevention training - *Angeleen handed out forms*  
Conflict of interest signatures - *Angela handed them around*

- \*Annual Organizational Meeting Resolutions:

*Wording:*

*PYPL Board of Trustees resolve the following for the 2024-2025 fiscal year:*

- *The pre-payment of recurring claims such as utilities and personnel costs*
- *The designation of the Penn Yan Chronicle Express as the Official Newspaper for the Library*
- *The appointment of Wendy Bailey as the Board Treasurer*
- *The appointment of RDG as the External Auditor*
- *Appointment of Mark Venuti as the Library Attorney*
- *The authorization of the Executive Director to Certify Payrolls*
- *The authorization of Executive Director to Make Grant Applications*
- *The designation of Lyons National Bank and Community Bank as depositories for the Library*

*Sharon 1st / Connie 2nd / approved*

- \*Officer Election - nominate Val } 1st / ~~2nd~~ / approved  
     President - Sharon  
     Financial Officer - Sharon  
     Secretary - Bethany }  
     2024-2025 Committee Assignments  
     Finance  
     Personnel  
     Policy (Code of Conduct, Bylaws) } postponed til August.  
     Building } so president can assign.  
     Nominating
- \*Adoption of 2025 NYS Library Construction grant application

Elizabeth / Bethany / approved → Jan authenticated as acting president

#### \*Adjourn

Items with \* require Board action. Enclosures: June 12, 2025 minutes, Budget and Balance sheets, Director's Report, Circulation Stats, Children's and Adult services reports 2025 NYS Library Construction grant application

Sharon / Elizabeth / approved

## **PYPL Executive Director's Report 8-21-25**

### **Professional Development and Meetings:**

7/23 NYS Dept. of Labor Sexual Harassment Prevention training

7/23 AI and Public Libraries: Panel and Discussion, Webjunction

7/30 STLS DAC meeting, Branchport

8/6 How To: Facebook, STLS webinar

### **Happenings:**

- I submitted the NYS Library Construction Grant application for Phase 2 of the master plan on 7-21.
- We passed the village building inspection.
- Wendy and I gathered and submitted documents for the Annual Audit, NYS Annual Financial Report and the 990.
- 7/22 PYCSD Superintendent meeting, Greg Baker
- The memorial trees are struggling.

***10-3-2025 2025 STLS Annual Meeting & Networking Event, Friday, October 3rd from 10:00 am - 12:00 pm, at PYPL, parking- Presbyterian lot***

- Construction Grant calendar:
  - We should hear from the State between December 2024 – April 2025 if there are further needed edits to the application.
  - We will expect to hear from the State between August 2025 – September 2025 on the approval of the application.
  - If approved, funding will be released November/December 2025.
  - Bidding process January 2026(?)
- Phase 2 grant application Spring 2025-submitted

08/02/25

Penn Yan Public Library  
Balance Sheet  
As of July 31, 2025

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	Jul 31, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1015 · Public Funds Money Market	101,349.29
1000 · Savings account	
1018 · Non designated	6,815.03
1028 · Phase IV Money	18,163.50
1000 · Savings account - Other	1,111.85
	<hr/>
Total 1000 · Savings account	26,090.38
1014 · Operating Acct	368,140.92
	<hr/>
Total Checking/Savings	495,580.59
Accounts Receivable	
1261 · Accounts Receivable	0.43
	<hr/>
Total Accounts Receivable	0.43
Other Current Assets	
1220 · Prepaid Expenses	
1250 · Insurance	(1,131.35)
1251 · Workers Comp	2,628.59
	<hr/>
Total 1220 · Prepaid Expenses	1,497.24
1275 · Cash Held For Friends	29,396.70
1499 · Undeposited Funds	(0.35)
1300 · Investments	
1350 · CDs	14,011.37
	<hr/>
Total 1300 · Investments	14,011.37
	<hr/>
Total Other Current Assets	44,904.96
	<hr/>
Total Current Assets	540,485.98
<b>Fixed Assets</b>	
1500 · Land	37,775.41
1501 · Building Improvemnt & Renovation	1,620,920.30
1502 · Office Equipment	104,429.27
1503 · Furniture & Fixtures	15,702.00
1504 · Construction in Progress	14,174.00
1510 · Accum Depreciatn - Fixed Assets	(947,991.61)
	<hr/>
Total Fixed Assets	845,009.37
	<hr/>
<b>TOTAL ASSETS</b>	<b>1,385,495.35</b>
	<hr/> <hr/>

Penn Yan Public Library  
Balance Sheet  
As of July 31, 2025

	Jul 31, 25
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2005 · Payables	36,759.00
Total Accounts Payable	36,759.00
<b>Other Current Liabilities</b>	
1260 · Staff Receivables	(0.36)
2042 · New York Paid Family Leave	11,333.17
2045 · Deferred Compensation	(300.86)
2010 · Accrued Payroll & Employee Ben	36,707.87
2020 · Cash Held for Library (Friends)	29,396.70
2027 · Deferred Tax	(75,917.51)
2028 · Pass Through Funds	0.23
2032 · Accrued FICA	0.04
2033 · Federal Withholding	(0.02)
2034 · NYS Withholding	0.29
2035 · Retirement	51,241.95
2036 · Sales Tax 8%	271.50
2038 · Employee Health Premiums	0.27
2046 · Voluntary Benefits	(3,205.48)
Total Other Current Liabilities	49,527.79
Total Current Liabilities	86,286.79
<b>Long Term Liabilities</b>	
2030 · Pension Liability	177,761.00
Total Long Term Liabilities	177,761.00
Total Liabilities	264,047.79
<b>Equity</b>	
3000 · General Fund Equity	470,674.42
3100 · Restricted Funds	
3101 · Watkins/Reiner	2,904.99
3102 · Hobart	13,674.85
3103 · Underwood	4,500.34
3100 · Restricted Funds - Other	100.00
Total 3100 · Restricted Funds	21,180.18
3900 · Retained Earnings	663,439.96
Net Income	(33,847.00)
Total Equity	1,121,447.56

08/02/25

Penn Yan Public Library  
Balance Sheet  
As of July 31, 2025

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	Jul 31, 25
TOTAL LIABILITIES & EQUITY	<u>1,385,495.35</u>

07/19/25

Accrual Basis

# Profit & Loss Budget vs. Actual

2024-2025 Budget v actual

	Jul '24 - Jun ...	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4100 · Printing Income				
4150 · Laser Printer	2,025.65	1,350.00	675.65	150.0%
<b>Total 4100 · Printing Income</b>	2,025.65	1,350.00	675.65	150.0%
4200 · Village	1,000.00	1,000.00	0.00	100.0%
4400 · Fines	864.73			
4500 · Lost/Damaged Books Refund	96.15			
4505 · Sale of Extraneous Materials	300.27			
4525 · Cafe Receipts	148.13	600.00	(451.87)	24.7%
4540 · Tax Income	749,809.70	750,208.00	(398.30)	99.9%
4550 · Miscellaneous	5,450.84			
4600 · LLSA	4,689.00	4,560.00	129.00	102.8%
4700 · Interest	1,128.89	150.00	978.89	752.6%
4800 · NonDesignated Donations	8,295.59	3,000.00	5,295.59	276.5%
<b>Total Income</b>	773,808.95	760,868.00	12,940.95	101.7%
<b>Expense</b>				
9480 · Family Passes	300.00			
<b>5000 · HUMAN RESOURCES</b>				
<b>5100 · Salaries</b>				
5110 · Library Director II	81,416.97	79,617.00	1,799.97	102.3%
5115 · Librarian I	128,737.73	125,138.00	3,599.73	102.9%
5130 · Clerical	263,439.07	242,011.00	21,428.07	108.9%
5135 · Building Staff	0.00	26,234.00	(26,234.00)	0.0%
<b>Total 5100 · Salaries</b>	473,593.77	473,000.00	593.77	100.1%
<b>5200 · Benefits</b>				
5210 · Medicare/SS	36,080.98	36,000.00	80.98	100.2%
5225 · HRA Contributions	37,885.27	50,090.00	(12,204.73)	75.6%
5230 · Disability	2,506.98	2,700.00	(193.02)	92.9%
5235 · Voluntary Benefits	(2,604.42)			
5240 · SUTA	3,847.61	4,500.00	(652.39)	85.5%
5250 · Workmens Compensation	7,307.60	4,500.00	2,807.60	162.4%
5255 · Employee Assistance Plan	420.00	500.00	(80.00)	84.0%
5260 · Retirement	47,090.00	50,000.00	(2,910.00)	94.2%
<b>Total 5200 · Benefits</b>	132,534.02	148,290.00	(15,755.98)	89.4%
5300 · Payroll Costs	3,569.26	3,300.00	269.26	108.2%
5000 · HUMAN RESOURCES - Other	316.60			
<b>Total 5000 · HUMAN RESOURCES</b>	610,013.65	624,590.00	(14,576.35)	97.7%
<b>5400 · ADMINISTRATION</b>				
5415 · Hotspots	5,833.49	3,000.00	2,833.49	194.4%
5420 · Promotion	3,070.88	500.00	2,570.88	614.2%
5422 · Annual Campaign Expense	0.00	600.00	(600.00)	0.0%
5425 · Internet Service	1,800.00	1,800.00	0.00	100.0%
5430 · Telephone System	970.00	850.00	120.00	114.1%
5435 · Insurance	10,415.23	8,675.00	1,740.23	120.1%



	Jul '24 - Jun ...	Budget	\$ Over Budget	% of Budget
<b>5440 · Accounting</b>				
5442 · Review/Audit	7,650.00	6,550.00	1,100.00	116.8%
5444 · Supplies	25.97	150.00	(124.03)	17.3%
5440 · Accounting - Other	176.65			
<b>Total 5440 · Accounting</b>	<b>7,852.62</b>	<b>6,700.00</b>	<b>1,152.62</b>	<b>117.2%</b>
<b>5450 · Equipment</b>	0.00	500.00	(500.00)	0.0%
5451 · Service Contract	1,178.21	1,000.00	178.21	117.8%
5452 · Toshiba copier	618.29	500.00	118.29	123.7%
5455 · Staff Equipment	199.99			
<b>5460 · Office Supplies</b>				
5461 · Staff Room	51.37	150.00	(98.63)	34.2%
5462 · White Paper	451.91	300.00	151.91	150.6%
5463 · Other	557.13	500.00	57.13	111.4%
<b>Total 5460 · Office Supplies</b>	<b>1,060.41</b>	<b>950.00</b>	<b>110.41</b>	<b>111.6%</b>
<b>5470 · Training/Travel</b>	615.28	1,200.00	(584.72)	51.3%
5475 · Legal	0.00	800.00	(800.00)	0.0%
5480 · Dues	835.00	900.00	(65.00)	92.8%
5485 · Postage	99.02	300.00	(200.98)	33.0%
5486 · Vote Expense	678.56	1,500.00	(821.44)	45.2%
5490 · Misc	83.71			
<b>Total 5400 · ADMINISTRATION</b>	<b>35,310.69</b>	<b>29,775.00</b>	<b>5,535.69</b>	<b>118.6%</b>
<b>5900 · BUILDINGS &amp; GROUNDS</b>				
<b>5910 · Utilities</b>				
5912 · Electric	6,143.52	6,000.00	143.52	102.4%
5913 · Sewer & Water	2,312.56	1,000.00	1,312.56	231.3%
5914 · Gas	363.78	300.00	63.78	121.3%
<b>Total 5910 · Utilities</b>	<b>8,819.86</b>	<b>7,300.00</b>	<b>1,519.86</b>	<b>120.8%</b>
5920 · New Equipmnt	0.00	300.00	(300.00)	0.0%
5930 · Repairs & Maint				
5932 · Equipment	282.58	1,300.00	(1,017.42)	21.7%
5934 · Blding & Ground	1,136.32	7,000.00	(5,863.68)	16.2%
5930 · Repairs & Maint - Other	2,353.91			
<b>Total 5930 · Repairs &amp; Maint</b>	<b>3,772.81</b>	<b>8,300.00</b>	<b>(4,527.19)</b>	<b>45.5%</b>
5940 · Maintenance Contracts				
5943 · Trash Removal	628.75	550.00	78.75	114.3%
5945 · Fire Protection	1,275.00	1,000.00	275.00	127.5%
5946 · Snow Plowing	1,250.00	1,000.00	250.00	125.0%
5940 · Maintenance Contracts - ...	0.00			
<b>Total 5940 · Maintenance Contracts</b>	<b>3,153.75</b>	<b>2,550.00</b>	<b>603.75</b>	<b>123.7%</b>
5970 · Supplies				
5972 · Custodial	1,207.54	900.00	307.54	134.2%
5974 · Building	513.94	650.00	(136.06)	79.1%
5976 · building depreciation	0.00	1,000.00	(1,000.00)	0.0%

	Jul '24 - Jun ...	Budget	\$ Over Budget	% of Budget
5970 · Supplies - Other	287.07			
Total 5970 · Supplies	2,008.55	2,550.00	(541.45)	78.8%
Total 5900 · BUILDINGS & GROUNDS	17,754.97	21,000.00	(3,245.03)	84.5%
6000 · TECH (NETWORK AND ILS)				
6100 · New Hardware	3,991.28	2,750.00	1,241.28	145.1%
6150 · Parts for Repair & Maint	0.00	300.00	(300.00)	0.0%
6200 · New Software	0.00	500.00	(500.00)	0.0%
6300 · Maintenance	4,930.42	3,000.00	1,930.42	164.3%
6400 · ILS Software	35,733.00	36,448.00	(715.00)	98.0%
Total 6000 · TECH (NETWORK AND I...	44,654.70	42,998.00	1,656.70	103.9%
7100 · REFERENCE				
7110 · Materials				
7120 · Reference Books	64.82	155.00	(90.18)	41.8%
Total 7110 · Materials	64.82	155.00	(90.18)	41.8%
Total 7100 · REFERENCE	64.82	155.00	(90.18)	41.8%
7300 · ADULT SERVICES				
7310 · Materials				
7315 · Print Materials				
7320 · Adult Fiction	6,788.89	10000.00	(3,211.11)	67.9%
7321 · Graphic Novels	281.33	350.00	(68.67)	80.4%
7330 · Adult Non Fiction	4,466.74	5,000.00	(533.26)	89.3%
7370 · Periodicals	4,314.18	4,500.00	(185.82)	95.9%
Total 7315 · Print Materials	15,851.14	19,850.00	(3,998.86)	79.9%
7380 · AV Materials				
7382 · Audio Books	2,075.08	3,000.00	(924.92)	69.2%
7384 · CD Music	101.91	200.00	(98.09)	51.0%
7386 · DVD	3,344.74	4,000.00	(655.26)	83.6%
Total 7380 · AV Materials	5,521.73	7,200.00	(1,678.27)	76.7%
7310 · Materials - Other	294.00			
Total 7310 · Materials	21,666.87	27,050.00	(5,383.13)	80.1%
7420 · Programming	4,063.81	1,500.00	2,563.81	270.9%
7450 · Equipment				
7452 · Other Equipment	0.00	200.00	(200.00)	0.0%
Total 7450 · Equipment	0.00	200.00	(200.00)	0.0%
7454 · Cafe Supplies	231.61	850.00	(618.39)	27.2%
Total 7300 · ADULT SERVICES	25,962.29	29,600.00	(3,637.71)	87.7%
7500 · YOUTH SERVICES				
7510 · Materials				

	Jul '24 - Jun ...	Budget	\$ Over Budget	% of Budget
<b>7515 · Print Materials</b>				
7520 · E	896.73	1,500.00	(603.27)	59.8%
7530 · J Fiction	1,010.56	1,500.00	(489.44)	67.4%
7540 · J Non-Fiction	695.10	800.00	(104.90)	86.9%
7550 · YA	764.20	1,200.00	(435.80)	63.7%
7560 · Realia(Non-Book)	64.19	300.00	(235.81)	21.4%
<b>Total 7515 · Print Materials</b>	<b>3,430.78</b>	<b>5,300.00</b>	<b>(1,869.22)</b>	<b>64.7%</b>
<b>7580 · AV Materials</b>				
7582 · Audiobooks	88.69	200.00	(111.31)	44.3%
7584 · Music CD	0.00	100.00	(100.00)	0.0%
7588 · Video Games	1,263.19	1,200.00	63.19	105.3%
<b>Total 7580 · AV Materials</b>	<b>1,351.88</b>	<b>1,500.00</b>	<b>(148.12)</b>	<b>90.1%</b>
<b>7510 · Materials - Other</b>	<b>20.00</b>			
<b>Total 7510 · Materials</b>	<b>4,802.66</b>	<b>6,800.00</b>	<b>(1,997.34)</b>	<b>70.6%</b>
<b>7620 · Programming</b>	<b>3,647.97</b>	<b>2,400.00</b>	<b>1,247.97</b>	<b>152.0%</b>
<b>Total 7500 · YOUTH SERVICES</b>	<b>8,450.63</b>	<b>9,200.00</b>	<b>(749.37)</b>	<b>91.9%</b>
<b>8100 · TECHNICAL SERVICES</b>				
8155 · Processing Costs	435.09	800.00	(364.91)	54.4%
8161 · Tech Supplies				
8162 · Repair	74.65	25.00	49.65	298.6%
8163 · AV	160.85	575.00	(414.15)	28.0%
8165 · Disc Cleaner	0.00	100.00	(100.00)	0.0%
8167 · Misc	290.88	750.00	(459.12)	38.8%
<b>Total 8161 · Tech Supplies</b>	<b>526.38</b>	<b>1,450.00</b>	<b>(923.62)</b>	<b>36.3%</b>
<b>Total 8100 · TECHNICAL SERVICES</b>	<b>961.47</b>	<b>2,250.00</b>	<b>(1,288.53)</b>	<b>42.7%</b>
<b>8200 · CIRCULATION</b>				
8250 · Equipment	373.70	200.00	173.70	186.9%
8260 · Patron Cards	193.50	200.00	(6.50)	96.8%
8275 · Postage for Overdues	212.63	300.00	(87.37)	70.9%
8280 · Mailing Supplies	224.10	100.00	124.10	224.1%
8295 · Unique Management	494.40	500.00	(5.60)	98.9%
<b>Total 8200 · CIRCULATION</b>	<b>1,498.33</b>	<b>1,300.00</b>	<b>198.33</b>	<b>115.3%</b>
<b>Total Expense</b>	<b>744,971.55</b>	<b>760,868.00</b>	<b>(15,896.45)</b>	<b>97.9%</b>
<b>Net Ordinary Income</b>	<b>28,837.40</b>	<b>0.00</b>	<b>28,837.40</b>	<b>100.0%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
9450 · Chargepoint Income	3,255.51	0.00	3,255.51	100.0%
<b>8400 · NON-BUDGETED DONATIONS</b>				
8415 · Friends - Materials/Equipme...	(824.08)			
<b>8425 · Hobart/Watkins/Reiner</b>	<b>107.02</b>			

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	<u>Jul '24 - Jun ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 8400 · NON-BUDGETED DONA...	(717.06)			
9000 · Landscaping Project Income				
9025 · Donations	18.81			
Total 9000 · Landscaping Project Inc...	18.81			
Total Other Income	2,557.26	0.00	2,557.26	100.0%
Other Expense				
9475 · Chargepoint Expense	640.83	0.00	640.83	100.0%
9126 · Master Plan Phase 1 expenses	11,299.00			
Total Other Expense	11,939.83	0.00	11,939.83	100.0%
Net Other Income	(9,382.57)	0.00	(9,382.57)	100.0%
Net Income	<u>19,454.83</u>	<u>0.00</u>	<u>19,454.83</u>	<u>100.0%</u>

08/02/25

Accrual Basis

# Profit & Loss Budget vs. Actual

July 2025

	Jul 25	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4100 · Printing Income		
4150 · Laser Printer	153.24	1,500.00
<b>Total 4100 · Printing Income</b>	153.24	1,500.00
4200 · Village	0.00	1,000.00
4500 · Lost/Damaged Books Refund	4.00	
4505 · Sale of Extraneous Materials	22.23	
4525 · Cafe Receipts	9.26	300.00
4540 · Tax Income	64,495.17	773,942.00
4600 · LLSA	0.00	4,500.00
4700 · Interest	236.60	150.00
4800 · NonDesignated Donations	5.74	3,000.00
<b>Total Income</b>	64,926.24	784,392.00
<b>Expense</b>		
5000 · HUMAN RESOURCES		
5100 · Salaries		
5110 · Library Director II	6,369.34	82,802.00
5115 · Librarian I	13,611.01	130,143.00
5130 · Clerical	27,001.23	255,420.00
5135 · Building Staff	0.00	27,284.00
<b>Total 5100 · Salaries</b>	46,981.58	495,649.00
5200 · Benefits		
5210 · Medicare/SS	3,582.65	36,000.00
5225 · HRA Contributions	3,351.89	51,000.00
5230 · Disability	0.00	2,700.00
5235 · Voluntary Benefits	(200.34)	
5240 · SUTA	168.55	4,500.00
5250 · Workmens Compensation	0.00	4,500.00
5255 · Employee Assistance Plan	0.00	500.00
5260 · Retirement	0.00	55,360.00
<b>Total 5200 · Benefits</b>	6,902.75	154,560.00
5300 · Payroll Costs	259.68	
<b>Total 5000 · HUMAN RESOURCES</b>	54,144.01	650,209.00
5400 · ADMINISTRATION		
5415 · Hotspots	520.71	2,500.00
5420 · Promotion	249.22	2,900.00
5425 · Internet Service	0.00	1,800.00
5430 · Telephone System	210.00	850.00
5435 · Insurance	0.00	9,500.00
5440 · Accounting		
5442 · Review/Audit	0.00	6,550.00
5444 · Supplies	0.00	150.00

	<b>Jul 25</b>	<b>Budget</b>
<b>Total 5440 · Accounting</b>	0.00	6,700.00
<b>5450 · Equipment</b>	0.00	500.00
<b>5451 · Service Contract</b>	76.99	1,500.00
<b>5452 · Toshiba copier</b>	(99.15)	500.00
<b>5460 · Office Supplies</b>		
<b>5461 · Staff Room</b>	0.00	150.00
<b>5462 · White Paper</b>	46.99	300.00
<b>5463 · Other</b>	8.20	500.00
<b>Total 5460 · Office Supplies</b>	55.19	950.00
<b>5470 · Training/Travel</b>	0.00	1,200.00
<b>5475 · Legal</b>	0.00	800.00
<b>5480 · Dues</b>	200.00	1,000.00
<b>5485 · Postage</b>	0.00	300.00
<b>5486 · Vote Expense</b>	0.00	2,300.00
<b>Total 5400 · ADMINISTRATION</b>	1,212.96	33,300.00
<b>5900 · BUILDINGS &amp; GROUNDS</b>		
<b>5910 · Utilities</b>		
<b>5912 · Electric</b>	350.98	6,000.00
<b>5913 · Sewer &amp; Water</b>	112.65	1,900.00
<b>5914 · Gas</b>	69.12	400.00
<b>Total 5910 · Utilities</b>	532.75	8,300.00
<b>5920 · New Equipmnt</b>	0.00	300.00
<b>5930 · Repairs &amp; Maint</b>		
<b>5932 · Equipment</b>	0.00	1,300.00
<b>5934 · Blding &amp; Ground</b>	35.48	1,700.00
<b>Total 5930 · Repairs &amp; Maint</b>	35.48	3,000.00
<b>5940 · Maintenance Contracts</b>		
<b>5943 · Trash Removal</b>	52.78	600.00
<b>5945 · Fire Protection</b>	0.00	680.00
<b>5946 · Snow Plowing</b>	0.00	1,000.00
<b>Total 5940 · Maintenance Contracts</b>	52.78	2,280.00
<b>5970 · Supplies</b>		
<b>5972 · Custodial</b>	59.99	1,000.00
<b>5974 · Building</b>	608.82	650.00
<b>5976 · building depreciation</b>	0.00	1,000.00
<b>Total 5970 · Supplies</b>	668.81	2,650.00
<b>Total 5900 · BUILDINGS &amp; GROUNDS</b>	1,289.82	16,530.00
<b>6000 · TECH (NETWORK AND ILS)</b>		
<b>6100 · New Hardware</b>	0.00	2,750.00
<b>6150 · Parts for Repair &amp; Maint</b>	0.00	300.00
<b>6300 · Maintenance</b>	525.00	3,000.00

	<b>Jul 25</b>	<b>Budget</b>
<b>6400 · ILS Software</b>	36,448.00	36,448.00
<b>Total 6000 · TECH (NETWORK AND I...</b>	36,973.00	42,498.00
<b>7100 · REFERENCE</b>		
<b>7110 · Materials</b>		
<b>7120 · Reference Books</b>	60.00	155.00
<b>Total 7110 · Materials</b>	60.00	155.00
<b>Total 7100 · REFERENCE</b>	60.00	155.00
<b>7300 · ADULT SERVICES</b>		
<b>7310 · Materials</b>		
<b>7315 · Print Materials</b>		
<b>7320 · Adult Fiction</b>	736.11	10,000.00
<b>7321 · Graphic Novels</b>	0.00	350.00
<b>7330 · Adult Non Fiction</b>	351.15	5,000.00
<b>7370 · Periodicals</b>	2,610.95	4,200.00
<b>Total 7315 · Print Materials</b>	3,698.21	19,550.00
<b>7380 · AV Materials</b>		
<b>7382 · Audio Books</b>	337.91	2,500.00
<b>7384 · CD Music</b>	0.00	200.00
<b>7386 · DVD</b>	355.37	4,000.00
<b>Total 7380 · AV Materials</b>	693.28	6,700.00
<b>Total 7310 · Materials</b>	4,391.49	26,250.00
<b>7420 · Programming</b>	125.00	1,500.00
<b>7450 · Equipment</b>		
<b>7452 · Other Equipment</b>	0.00	200.00
<b>Total 7450 · Equipment</b>	0.00	200.00
<b>7454 · Cafe Supplies</b>	0.00	500.00
<b>Total 7300 · ADULT SERVICES</b>	4,516.49	28,450.00
<b>7500 · YOUTH SERVICES</b>		
<b>7510 · Materials</b>		
<b>7515 · Print Materials</b>		
<b>7520 · E</b>	79.99	1,500.00
<b>7530 · J Fiction</b>	130.19	1,500.00
<b>7540 · J Non-Fiction</b>	96.06	800.00
<b>7550 · YA</b>	29.18	1,200.00
<b>7560 · Realia(Non-Book)</b>	0.00	300.00
<b>Total 7515 · Print Materials</b>	335.42	5,300.00
<b>7580 · AV Materials</b>		
<b>7582 · Audiobooks</b>	0.00	200.00
<b>7584 · Music CD</b>	0.00	100.00
<b>7588 · Video Games</b>	69.87	1,200.00

	<b>Jul 25</b>	<b>Budget</b>
<b>Total 7580 · AV Materials</b>	69.87	1,500.00
<b>Total 7510 · Materials</b>	405.29	6,800.00
<b>7620 · Programming</b>	215.74	2,400.00
<b>Total 7500 · YOUTH SERVICES</b>	621.03	9,200.00
<b>8100 · TECHNICAL SERVICES</b>		
8155 · Processing Costs	56.60	800.00
8161 · Tech Supplies		
8162 · Repair	154.95	25.00
8163 · AV	0.00	575.00
8165 · Disc Cleaner	0.00	100.00
8167 · Misc	28.30	750.00
<b>Total 8161 · Tech Supplies</b>	183.25	1,450.00
<b>Total 8100 · TECHNICAL SERVICES</b>	239.85	2,250.00
<b>8200 · CIRCULATION</b>		
8250 · Equipment	0.00	200.00
8260 · Patron Cards	0.00	200.00
8275 · Postage for Overdues	0.00	300.00
8280 · Mailing Supplies	0.00	100.00
8295 · Unique Management	30.90	500.00
<b>Total 8200 · CIRCULATION</b>	30.90	1,300.00
<b>Total Expense</b>	99,088.06	783,892.00
<b>Net Ordinary Income</b>	(34,161.82)	500.00
<b>Other Income/Expense</b>		
<b>Other Income</b>		
9450 · Chargepoint Income	488.41	0.00
<b>8400 · NON-BUDGETED DONATIONS</b>		
8405 · MISC/Donations-Materials	(19.20)	
8425 · Hobart/Watkins/Reiner	(69.27)	
<b>Total 8400 · NON-BUDGETED DONA...</b>	(88.47)	
<b>Total Other Income</b>	399.94	0.00
<b>Other Expense</b>		
9475 · Chargepoint Expense	85.12	500.00
<b>Total Other Expense</b>	85.12	500.00
<b>Net Other Income</b>	314.82	(500.00)
<b>Net Income</b>	<b>(33,847.00)</b>	<b>0.00</b>



	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4100 · Printing Income		
4150 · Laser Printer	(1,346.76)	10.2%
<b>Total 4100 · Printing Income</b>	<b>(1,346.76)</b>	<b>10.2%</b>
4200 · Village	(1,000.00)	0.0%
4500 · Lost/Damaged Books Refund		
4505 · Sale of Extraneous Materials		
4525 · Cafe Receipts	(290.74)	3.1%
4540 · Tax Income	(709,446.83)	8.3%
4600 · LLSA	(4,500.00)	0.0%
4700 · Interest	86.60	157.7%
4800 · NonDesignated Donations	(2,994.26)	0.2%
<b>Total Income</b>	<b>(719,465.76)</b>	<b>8.3%</b>
<b>Expense</b>		
<b>5000 · HUMAN RESOURCES</b>		
5100 · Salaries		
5110 · Library Director II	(76,432.66)	7.7%
5115 · Librarian I	(116,531.99)	10.5%
5130 · Clerical	(228,418.77)	10.6%
5135 · Building Staff	(27,284.00)	0.0%
<b>Total 5100 · Salaries</b>	<b>(448,667.42)</b>	<b>9.5%</b>
5200 · Benefits		
5210 · Medicare/SS	(32,417.35)	10.0%
5225 · HRA Contributions	(47,648.11)	6.6%
5230 · Disability	(2,700.00)	0.0%
5235 · Voluntary Benefits		
5240 · SUTA	(4,331.45)	3.7%
5250 · Workmens Compensation	(4,500.00)	0.0%
5255 · Employee Assistance Plan	(500.00)	0.0%
5260 · Retirement	(55,360.00)	0.0%
<b>Total 5200 · Benefits</b>	<b>(147,657.25)</b>	<b>4.5%</b>
5300 · Payroll Costs		
<b>Total 5000 · HUMAN RESOURCES</b>	<b>(596,064.99)</b>	<b>8.3%</b>
<b>5400 · ADMINISTRATION</b>		
5415 · Hotspots	(1,979.29)	20.8%
5420 · Promotion	(2,650.78)	8.6%
5425 · Internet Service	(1,800.00)	0.0%
5430 · Telephone System	(640.00)	24.7%
5435 · Insurance	(9,500.00)	0.0%
5440 · Accounting		
5442 · Review/Audit	(6,550.00)	0.0%
5444 · Supplies	(150.00)	0.0%

	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Total 5440 · Accounting</b>	(6,700.00)	0.0%
<b>5450 · Equipment</b>	(500.00)	0.0%
<b>5451 · Service Contract</b>	(1,423.01)	5.1%
<b>5452 · Toshiba copier</b>	(599.15)	(19.8)%
<b>5460 · Office Supplies</b>		
<b>5461 · Staff Room</b>	(150.00)	0.0%
<b>5462 · White Paper</b>	(253.01)	15.7%
<b>5463 · Other</b>	(491.80)	1.6%
<b>Total 5460 · Office Supplies</b>	(894.81)	5.8%
<b>5470 · Training/Travel</b>	(1,200.00)	0.0%
<b>5475 · Legal</b>	(800.00)	0.0%
<b>5480 · Dues</b>	(800.00)	20.0%
<b>5485 · Postage</b>	(300.00)	0.0%
<b>5486 · Vote Expense</b>	(2,300.00)	0.0%
<b>Total 5400 · ADMINISTRATION</b>	(32,087.04)	3.6%
<b>5900 · BUILDINGS &amp; GROUNDS</b>		
<b>5910 · Utilities</b>		
<b>5912 · Electric</b>	(5,649.02)	5.8%
<b>5913 · Sewer &amp; Water</b>	(1,787.35)	5.9%
<b>5914 · Gas</b>	(330.88)	17.3%
<b>Total 5910 · Utilities</b>	(7,767.25)	6.4%
<b>5920 · New Equipmnt</b>	(300.00)	0.0%
<b>5930 · Repairs &amp; Maint</b>		
<b>5932 · Equipment</b>	(1,300.00)	0.0%
<b>5934 · Blding &amp; Ground</b>	(1,664.52)	2.1%
<b>Total 5930 · Repairs &amp; Maint</b>	(2,964.52)	1.2%
<b>5940 · Maintenance Contracts</b>		
<b>5943 · Trash Removal</b>	(547.22)	8.8%
<b>5945 · Fire Protection</b>	(680.00)	0.0%
<b>5946 · Snow Plowing</b>	(1,000.00)	0.0%
<b>Total 5940 · Maintenance Contracts</b>	(2,227.22)	2.3%
<b>5970 · Supplies</b>		
<b>5972 · Custodial</b>	(940.01)	6.0%
<b>5974 · Building</b>	(41.18)	93.7%
<b>5976 · building depreciation</b>	(1,000.00)	0.0%
<b>Total 5970 · Supplies</b>	(1,981.19)	25.2%
<b>Total 5900 · BUILDINGS &amp; GROUNDS</b>	(15,240.18)	7.8%
<b>6000 · TECH (NETWORK AND ILS)</b>		
<b>6100 · New Hardware</b>	(2,750.00)	0.0%
<b>6150 · Parts for Repair &amp; Maint</b>	(300.00)	0.0%
<b>6300 · Maintenance</b>	(2,475.00)	17.5%

	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>6400 · ILS Software</b>	0.00	100.0%
<b>Total 6000 · TECH (NETWORK AND I...</b>	(5,525.00)	87.0%
<b>7100 · REFERENCE</b>		
<b>7110 · Materials</b>		
<b>7120 · Reference Books</b>	(95.00)	38.7%
<b>Total 7110 · Materials</b>	(95.00)	38.7%
<b>Total 7100 · REFERENCE</b>	(95.00)	38.7%
<b>7300 · ADULT SERVICES</b>		
<b>7310 · Materials</b>		
<b>7315 · Print Materials</b>		
<b>7320 · Adult Fiction</b>	(9,263.89)	7.4%
<b>7321 · Graphic Novels</b>	(350.00)	0.0%
<b>7330 · Adult Non Fiction</b>	(4,648.85)	7.0%
<b>7370 · Periodicals</b>	(1,589.05)	62.2%
<b>Total 7315 · Print Materials</b>	(15,851.79)	18.9%
<b>7380 · AV Materials</b>		
<b>7382 · Audio Books</b>	(2,162.09)	13.5%
<b>7384 · CD Music</b>	(200.00)	0.0%
<b>7386 · DVD</b>	(3,644.63)	8.9%
<b>Total 7380 · AV Materials</b>	(6,006.72)	10.3%
<b>Total 7310 · Materials</b>	(21,858.51)	16.7%
<b>7420 · Programming</b>	(1,375.00)	8.3%
<b>7450 · Equipment</b>		
<b>7452 · Other Equipment</b>	(200.00)	0.0%
<b>Total 7450 · Equipment</b>	(200.00)	0.0%
<b>7454 · Cafe Supplies</b>	(500.00)	0.0%
<b>Total 7300 · ADULT SERVICES</b>	(23,933.51)	15.9%
<b>7500 · YOUTH SERVICES</b>		
<b>7510 · Materials</b>		
<b>7515 · Print Materials</b>		
<b>7520 · E</b>	(1,420.01)	5.3%
<b>7530 · J Fiction</b>	(1,369.81)	8.7%
<b>7540 · J Non-Fiction</b>	(703.94)	12.0%
<b>7550 · YA</b>	(1,170.82)	2.4%
<b>7560 · Realia(Non-Book)</b>	(300.00)	0.0%
<b>Total 7515 · Print Materials</b>	(4,964.58)	6.3%
<b>7580 · AV Materials</b>		
<b>7582 · Audiobooks</b>	(200.00)	0.0%
<b>7584 · Music CD</b>	(100.00)	0.0%
<b>7588 · Video Games</b>	(1,130.13)	5.8%

	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Total 7580 · AV Materials</b>	(1,430.13)	4.7%
<b>Total 7510 · Materials</b>	(6,394.71)	6.0%
<b>7620 · Programming</b>	(2,184.26)	9.0%
<b>Total 7500 · YOUTH SERVICES</b>	(8,578.97)	6.8%
<b>8100 · TECHNICAL SERVICES</b>		
8155 · Processing Costs	(743.40)	7.1%
8161 · Tech Supplies		
8162 · Repair	129.95	619.8%
8163 · AV	(575.00)	0.0%
8165 · Disc Cleaner	(100.00)	0.0%
8167 · Misc	(721.70)	3.8%
<b>Total 8161 · Tech Supplies</b>	(1,266.75)	12.6%
<b>Total 8100 · TECHNICAL SERVICES</b>	(2,010.15)	10.7%
<b>8200 · CIRCULATION</b>		
8250 · Equipment	(200.00)	0.0%
8260 · Patron Cards	(200.00)	0.0%
8275 · Postage for Overdues	(300.00)	0.0%
8280 · Mailing Supplies	(100.00)	0.0%
8295 · Unique Management	(469.10)	6.2%
<b>Total 8200 · CIRCULATION</b>	(1,269.10)	2.4%
<b>Total Expense</b>	(684,803.94)	12.6%
<b>Net Ordinary Income</b>	(34,661.82)	(6,832.4)%
<b>Other Income/Expense</b>		
<b>Other Income</b>		
9450 · Chargepoint Income	488.41	100.0%
<b>8400 · NON-BUDGETED DONATIONS</b>		
8405 · MISC/Donations-Materials		
8425 · Hobart/Watkins/Reiner		
<b>Total 8400 · NON-BUDGETED DONA...</b>		
<b>Total Other Income</b>	399.94	100.0%
<b>Other Expense</b>		
9475 · Chargepoint Expense	(414.88)	17.0%
<b>Total Other Expense</b>	(414.88)	17.0%
<b>Net Other Income</b>	814.82	(63.0)%
<b>Net Income</b>	<b>(33,847.00)</b>	<b>100.0%</b>

Penn Yan Public Library  
MONTHLY INCOME & EXPENSE  
July 2025

	Jul 25
Ordinary Income/Expense	
Income	
4100 · Printing Income	
4150 · Laser Printer	153.24
Total 4100 · Printing Income	153.24
4500 · Lost/Damaged Books Refund	4.00
4505 · Sale of Extraneous Materials	22.23
4525 · Cafe Receipts	9.26
4540 · Tax Income	64,495.17
4700 · Interest	236.60
4800 · NonDesignated Donations	5.74
Total Income	64,926.24
Expense	
5000 · HUMAN RESOURCES	
5100 · Salaries	
5110 · Library Director II	6,369.34
5115 · Librarian I	13,611.01
5130 · Clerical	27,001.23
Total 5100 · Salaries	46,981.58
5200 · Benefits	
5210 · Medicare/SS	3,582.65
5225 · HRA Contributions	3,351.89
5235 · Voluntary Benefits	(200.34)
5240 · SUTA	168.55
Total 5200 · Benefits	6,902.75
5300 · Payroll Costs	259.68
Total 5000 · HUMAN RESOURCES	54,144.01
5400 · ADMINISTRATION	
5415 · Hotspots	520.71
5420 · Promotion	249.22
5430 · Telephone System	210.00
5451 · Service Contract	76.99
5452 · Toshiba copier	(99.15)
5460 · Office Supplies	
5462 · White Paper	46.99
5463 · Other	8.20
Total 5460 · Office Supplies	55.19
5480 · Dues	200.00
Total 5400 · ADMINISTRATION	1,212.96
5900 · BUILDINGS & GROUNDS	
5910 · Utilities	
5912 · Electric	350.98
5913 · Sewer & Water	112.65
5914 · Gas	69.12
Total 5910 · Utilities	532.75
5930 · Repairs & Maint	
5934 · Blding & Ground	35.48
Total 5930 · Repairs & Maint	35.48
5940 · Maintenance Contracts	
5943 · Trash Removal	52.78

Penn Yan Public Library  
MONTHLY INCOME & EXPENSE  
July 2025

	Jul 25
Total 5940 · Maintenance Contracts	52.78
5970 · Supplies	
5972 · Custodial	59.99
5974 · Building	608.82
Total 5970 · Supplies	668.81
Total 5900 · BUILDINGS & GROUNDS	1,289.82
6000 · TECH (NETWORK AND ILS)	
6300 · Maintenance	525.00
6400 · ILS Software	36,448.00
Total 6000 · TECH (NETWORK AND ILS)	36,973.00
7100 · REFERENCE	
7110 · Materials	
7120 · Reference Books	60.00
Total 7110 · Materials	60.00
Total 7100 · REFERENCE	60.00
7300 · ADULT SERVICES	
7310 · Materials	
7315 · Print Materials	
7320 · Adult Fiction	736.11
7330 · Adult Non Fiction	351.15
7370 · Periodicals	2,610.95
Total 7315 · Print Materials	3,698.21
7380 · AV Materials	
7382 · Audio Books	337.91
7386 · DVD	355.37
Total 7380 · AV Materials	693.28
Total 7310 · Materials	4,391.49
7420 · Programming	125.00
Total 7300 · ADULT SERVICES	4,516.49
7500 · YOUTH SERVICES	
7510 · Materials	
7515 · Print Materials	
7520 · E	79.99
7530 · J Fiction	130.19
7540 · J Non-Fiction	96.06
7550 · YA	29.18
Total 7515 · Print Materials	335.42
7580 · AV Materials	
7588 · Video Games	69.87
Total 7580 · AV Materials	69.87
Total 7510 · Materials	405.29
7620 · Programming	215.74
Total 7500 · YOUTH SERVICES	621.03
8100 · TECHNICAL SERVICES	
8155 · Processing Costs	56.60
8161 · Tech Supplies	
8162 · Repair	154.95

08/02/25

Penn Yan Public Library  
MONTHLY INCOME & EXPENSE  
July 2025

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	Jul 25
8167 · Misc	28.30
Total 8161 · Tech Supplies	183.25
Total 8100 · TECHNICAL SERVICES	239.85
8200 · CIRCULATION	
8295 · Unique Management	30.90
Total 8200 · CIRCULATION	30.90
Total Expense	99,088.06
Net Ordinary Income	(34,161.82)
Other Income/Expense	
Other Income	
9450 · Chargepoint Income	488.41
8400 · NON-BUDGETED DONATIONS	
8405 · MISC/Donations-Materials	(19.20)
8425 · Hobart/Watkins/Reiner	(69.27)
Total 8400 · NON-BUDGETED DONATIONS	(88.47)
Total Other Income	399.94
Other Expense	
9475 · Chargepoint Expense	85.12
Total Other Expense	85.12
Net Other Income	314.82
Net Income	(33,847.00)

08/02/25

# Reconciliation Summary

1014 · Operating Acct, Period Ending 07/31/2025

	Jul 31, 25
Beginning Balance	480,325.89
Cleared Transactions	
Checks and Payments - 72...	(101,440.89)
Deposits and Credits - 5 it...	1,004.90
Total Cleared Transactions	(100,435.99)
Cleared Balance	379,889.90
Uncleared Transactions	
Checks and Payments - 26...	(11,858.01)
Deposits and Credits - 3 it...	109.03
Total Uncleared Transactions	(11,748.98)
Register Balance as of 07/31/2025	368,140.92
New Transactions	
Checks and Payments - 19...	(19,924.29)
Total New Transactions	(19,924.29)
Ending Balance	348,216.63



08/02/25

# Reconciliation Summary

1015 · Public Funds Money Market, Period Ending 07/31/2025

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	Jul 31, 25
Beginning Balance	101,113.13
Cleared Transactions	
Deposits and Credits - 1 item	236.16
Total Cleared Transactions	236.16
Cleared Balance	<b>101,349.29</b>
Register Balance as of 07/31/2025	101,349.29
Ending Balance	101,349.29

08/02/25

# Reconciliation Summary

1000 · Savings account, Period Ending 07/31/2025

	Jul 31, 25
Beginning Balance	26,089.94
Cleared Transactions	
Deposits and Credits - 1 item	0.44
Total Cleared Transactions	0.44
Cleared Balance	26,090.38
Register Balance as of 07/31/2025	26,090.38
Ending Balance	26,090.38

### July 2025 adult services report

I answered 29 reference questions for 29 patrons in July. I answered 15 tech questions, 1 legal question and no local history questions. I served 1 Mennonite patron last month. Interesting queries: fixing the orientation of an upside-down computer display; getting a fishing license online; and books on algebra.

Approximately 167 patrons attended 19 programs in July. That is very respectable given that we had to cancel both Table de Conversation and Arts & Drafts due to presenter illness. We welcomed Meg McLean for an informative session on home solar power. Representatives from Keuka Housing Council presented at our second Civics After Hours session. We partnered with Penn Yan Action Coalition on a screening of the immigration documentary *Running to Stand Still* and a presentation from Called to Care Canandaigua, a refugee resettlement nonprofit. Stuff Swap, Keuka Writes, and Family Research Support Group all continued apace. And Gentle Chair Yoga with Miss Molly went weekly, a development met with approval by her devoted participants!

I participated in the senior outreach fair at Saint Mark's Terrace on July 23 and reached over 30 residents with copies of the Library Link and information about our programs, as well as offerings like our Experience Library.

Stuff Swap continues on August 23. It would be great to have more library-connected people involved in sharing items.

I'm hard at work on this year's Banned Books activities and I'm very excited for what I have in store...

## **Penn Yan Public Library Monthly Youth Services Report to Board**

### *JULY 2025 IN REVIEW*

Summer has been a rollercoaster in Youth Services, with some days packed full of people and action and others quite slow, between the construction in the County parking lot and the intense heat. Program numbers reflect that: no one has been to movie yet this summer, while I had nearly forty people at a Wednesday 10am storytime. Kids tracking their reading for our summer reading encouragement program had logged over 330 hours between June 28 and July 28. That program ends on August 15 with a 'Messtival,' also known as Messy Art Festival.

### *MEETINGS/TRAININGS ATTENDED*


- *Promoting Computational Thinking in Preschool Families* webinar from PLA
- *Serving Neurodiverse Library Patrons* webinar from STARnet Libraries

### *NOTABLE PATRON INTERACTIONS*

-A teacher in a Mennonite school wondered what services the library could provide. I took the opportunity to ask plenty of questions about what their schooling is like and what access to resources they already have.

-When PYCSD food services staff learned that we provide any leftover free lunches to the unhoused folks who regularly use the library, they offered to provide extra food items, if we wanted. We have been playing it by ear; again, demand has fluctuated but we are generally giving away all ten lunches to kids the majority of the days they have been available.

### *JULY 2025 YOUTH & FAMILY PROGRAMS*

<b>Program Type</b>	<b> Number of Programs</b>	<b>Attendance</b>
Activity	7	67
Movie	2	0
Storytime	11	209
Maker	6	41
Take-Home	2	210
Passive	1	45
<b>Grand Total</b>	<b>29</b>	<b>572</b>

*The Take-Home number includes 183 free lunches.*

### *JULY 2025 COMMUNITY PARTNERS*

Yates County 4-H, Penn Yan Central School District, Penn Yan Community Garden, Rainbow Junction

*Submitted August 2, 2025 by Sarah Crevelling, Youth Services Librarian*