

AGENDA
PENN YAN PUBLIC LIBRARY
BOARD MEETING
THURSDAY February 16th, 2023 6:30 PM

Call to Order

- Public Comment
- Additional Agenda Items?
- *Adoption of Agenda
- *January 19th minutes
- Financial Review
 - *Payment of bills for January 2023
- Library Director's Report

Standing Committee Reports

- Finance Committee
- Policy Review Committee (should meet-bylaws)
- Building Committee
- Nominating Committee
- Personnel Committee

Old Business

- Strategic Plan development for 2024-2028
- *Resolve to remove Diane Krans as a check signer

New Business

- *Poll Clerks and Inspectors (Lauren Williams-Chair of Election, Judy Habberfield-Chief of Inspection)
 - *2021-2022 Annual Report – Wording: *The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on 2-16-23.*

***Adjourn**

- Items with * require Board action. Enclosures: January 2023 Minutes, Budget and Balance sheets, Director's Report, Circulation Stats, Children's and Adult services reports, 21-22 Annual Report

PYPL Executive Director's Report 2-16-2023

Professional Development and Meetings:

1-25 STLS DAC, Hammondsport

2-6 Crisis management and recovery for SENYLRC, SCRLC

2-6 NYLA PLS meeting

2-8 STLS ILS meeting

Happenings:

-Staff now have new email addresses ending with @stls.org in anticipation of Southern Tier Library System's new e-mail client.

-The website has been down starting on February 2nd. The new website address is pypl.stls.org.

-The NYS Tax Cap form has been submitted.

-Alex, Sarah and I worked on the annual report.

-The Library was closed due to the weather Wednesday January 25th at 1pm and on Friday February 3rd.

-I will be on vacation 2-21 through 2-24.

MINUTES
PENN YAN PUBLIC LIBRARY
BOARD MEETING
THURSDAY January 19, 2023

Present: Peter Gamba, Elizabeth Burris-Chase, Val Brechko, Jan Barrett, Kristen Flynn-Comstock, Deb Connelly, Connie Glover, Steve Darrow, Angela Gonzalez

Absent:

Guest:

Call to Order

1. Public Comment:

2. *Resolution to approve the following:

- a. Adoption of 1/19/23 Agenda as submitted:

Moved: Jan Barrett

Seconded: Val Brechko

Approved: 7 -0

Abstentions: 0

- b. November 17, 2022 minutes as submitted:

Moved: Val Brechko

Seconded: Connie Glover

Approved: 6 -0

Abstentions: 1 (Kristyn Flynn-Comstock)

- c. Payment of bills for November and December 2022:

Moved: Deb Connelly

Seconded: Val Brechko

Approved: 7 -0

Abstentions: 0

3. Library Director's Report: see attached

4. Standing Committee Reports

- a. Finance Committee: Met 11/7/22 Approved the budget for presentation to the Board
- b. Policy Review Committee: Did not meet.
- c. Building Committee: Did not meet.
- d. Nominating Committee: Met 12/12/22. Currently, we are in need of 1 board member. Please contact Peter with any potential names. If you are up for election and are not planning to run again, please let Peter know ASAP.
- e. Personnel Committee:

5. Old Business

6. New Business

- a. Strategic Plan development for 2024-2028: Angela is beginning the process of planning for community input. The goal is to have community input completed by the end of June, with the strategic plan developed by the fall.
- b. Resolution to approve the following:
- i. Approve Elizabeth Burris-Chase as new check signer
- Moved: Deb Connelly
- Seconded: Jan Brrett
- Approved: 8 -0
- Abstentions: 0
- ii. AUD, 990, Audit Review
- Moved: Val Brechko
- Seconded: Elizebeth Burris-Chase
- Approved: 8 -0
- Abstentions: 0
- iii. Set date for Library Vote as 4/11/23

Moved: Kristen Flynn-Comstock
Approved: 8-0

Seconded: Val Brechko
Abstentions: 0

iiii. Whereas, the adoption of the 2023-34 budget for the PYPL may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Penn Yan Public Library voted and approved to exceed the tax levy limit for 2023 by at least the sixty percent of the board of trustees as required by state law on December 15th, 2022.

Moved: Deb Connelly
Approved: 8-0

Seconded: Kristen Flynn-Comstock
Abstentions: 0

iv. The Board of Trustees of the Penn Yan Public Library is hereby authorized to adopt a budget of \$728,152 including pay raises going into effect July 1st 2023 for the fiscal year 7/1/23-6/30/24 that requires a real property tax levy in excess of the limit specified in General Municipal Law section 3-C.

Moved: Val Brechko
Approved: 8-0

Seconded: Kristen Flynn-Comstock
Abstentions: 0

7. *Adjourn:

Moved: Kristen Flynn Comstock
Approved: 8-0

Seconded: Deb Connelly
Abstentions: 0

- Items with * require Board action. Enclosures: November 2022 minutes, Budget and Balance Sheets, Director's Report, Circulation Stats, Children's and Adult Services Reports, 990, AUD, Audit Review, Finance Committee proposed budget

Penn Yan Public Library
Monthly Youth Services Report to Board

JANUARY 2023 IN REVIEW

January was fairly quiet program-wise due to the continued wave of illness sweeping the young people (and the folks who work with them!) of the county. We still had high numbers of youth in the building after school, up to 50 at a time. We had a great turnout for our first Healthy Snacks Kids Can Make at Home program, where we showed the kids how to make apple nachos (apples with peanut butter and chocolate chips) and easy cheese quesadillas. We may bring that program back again!

MEETINGS ATTENDED

- Yates County Child Sexual Exploitation Prevention Committee quarterly meeting (virtual)
- Penn Yan Rotary – presented Maddie Smith as Student of the Month
- Yates INSYGHT monthly meeting (virtual)
- Penn Yan Afterschool Coalition monthly meeting (virtual)

NOTABLE PATRON QUESTIONS

- help a 16-year-old high school dropout look for jobs that will accept applications from a 16-year-old high school dropout (slim pickings!)
- help a new adult patron brainstorm places to do court-ordered community service hours
- recommend titles for parent/nine-year-old child bedtime readalouds

JANUARY 2023 PROGRAMS

In-person programs: 14

Attendance at in-person programs: 193

NOTES

The take-home activity packets have been popular so I will continue to offer them through the winter months. I expanded the Relax & Paint program to adults in February and that was very well received; it's unfortunate that the program room can only accommodate 9 people for that due to the tables needed and the way the projector has to be set up.

Submitted February 7, 2023 by Sarah Crevelling, Youth Services Librarian

Penn Yan Public Library
Balance Sheet
As of January 31, 2023

	Jan 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1000 · Savings account	
1018 · Non designated	6,815.03
1028 · Phase IV Money	18,163.50
1000 · Savings account - Other	101,060.04
Total 1000 · Savings account	126,038.57
1014 · Operating Acct	432,191.07
Total Checking/Savings	558,229.64
Accounts Receivable	
1261 · Accounts Receivable	(1,166.57)
Total Accounts Receivable	(1,166.57)
Other Current Assets	
1220 · Prepaid Expenses	
1250 · Insurance	(3,200.47)
1251 · Workers Comp	6,517.00
Total 1220 · Prepaid Expenses	3,316.53
1275 · Cash Held For Friends	13,707.70
1499 · Undeposited Funds	2,800.65
1300 · Investments	
1350 · CDs	269,592.53
Total 1300 · Investments	269,592.53
Total Other Current Assets	289,417.41
Total Current Assets	846,480.48
Fixed Assets	
1500 · Land	37,775.41
1501 · Building Improvemt & Renovation	1,354,597.30
1502 · Office Equipment	94,508.27
1503 · Furniture & Fixtures	15,702.00
1510 · Accum Depreciatn - Fixed Assets	(628,161.61)
Total Fixed Assets	874,421.37
TOTAL ASSETS	1,720,901.85
LIABILITIES & EQUITY	
Liabilities	

Penn Yan Public Library
Balance Sheet
As of January 31, 2023

	Jan 31, 23
Current Liabilities	
Accounts Payable	
2005 · Payables	27,350.00
Total Accounts Payable	27,350.00
Other Current Liabilities	
1260 · Staff Receivables	(0.36)
2042 · New York Paid Family Leave	6,635.98
2045 · Deferred Compensation	865.08
2010 · Accrued Payroll & Employee Ben	32,506.87
2020 · Cash Held for Library (Friends)	13,707.70
2027 · Deferred Tax	238,404.31
2028 · Pass Through Funds	1,750.23
2032 · Accrued FICA	(1,003.96)
2033 · Federal Withholding	26.98
2034 · NYS Withholding	6.28
2035 · Retirement	12,116.39
2036 · Sales Tax 8%	392.54
2038 · Employee Health Premiums	0.27
Total Other Current Liabilities	305,408.31
Total Current Liabilities	332,758.31
Total Liabilities	332,758.31
Equity	
3000 · General Fund Equity	470,674.42
3100 · Restricted Funds	
3101 · Watkins/Reiner	2,905.13
3102 · Hobart	13,674.85
3103 · Underwood	5,700.34
Total 3100 · Restricted Funds	22,280.32
3900 · Retained Earnings	906,955.21
Net Income	(11,766.41)
Total Equity	1,388,143.54
TOTAL LIABILITIES & EQUITY	1,720,901.85

Penn Yan Public Library
MONTHLY INCOME & EXPENSE
January 2023

	Jan 23
Ordinary Income/Expense	
Income	
4100 · Printing Income	
4150 · Laser Printer	120.97
Total 4100 · Printing Income	120.97
4400 · Fines	45.99
4500 · Lost/Damaged Books Refund	1.00
4505 · Sale of Extraneous Materials	10.64
4525 · Cafe Receipts	84.25
4540 · Tax Income	58,873.33
4700 · Interest	2.14
4800 · NonDesignated Donations	600.15
Total Income	59,738.47
Expense	
5000 · HUMAN RESOURCES	
5100 · Salaries	
5110 · Library Director II	5,717.30
5115 · Librarian I	8,986.16
5130 · Clerical	18,413.65
Total 5100 · Salaries	33,117.11
5200 · Benefits	
5210 · Medicare/SS	2,522.00
5225 · HRA Contributions	1,447.22
5230 · Disability	2,452.68
5235 · Voluntary Benefits	(200.34)
5240 · SUTA	695.46
5250 · Workmens Compensation	1,008.76
5200 · Benefits - Other	300.51
Total 5200 · Benefits	8,226.29
5300 · Payroll Costs	414.58
Total 5000 · HUMAN RESOURCES	41,757.98
5400 · ADMINISTRATION	
5415 · Hotspots	516.60
5420 · Promotion	64.00
5425 · Internet Service	450.00
5430 · Telephone System	148.59
5440 · Accounting	
5444 · Supplies	8.99
Total 5440 · Accounting	8.99
5451 · Service Contract	17.14
5452 · Toshiba copier	(12.43)
5460 · Office Supplies	
5463 · Other	32.66
Total 5460 · Office Supplies	32.66
5480 · Dues	295.00
Total 5400 · ADMINISTRATION	1,520.55
5900 · BUILDINGS & GROUNDS	
5910 · Utilities	
5912 · Electric	458.88
5913 · Sewer & Water	87.48
Total 5910 · Utilities	546.36
5940 · Maintenance Contracts	

Penn Yan Public Library
MONTHLY INCOME & EXPENSE
January 2023

	Jan 23
5943 · Trash Removal	49.17
5945 · Fire Protection	171.00
5946 · Snow Plowing	125.00
Total 5940 · Maintenance Contracts	345.17
5970 · Supplies	
5972 · Custodial	320.17
5974 · Building	67.30
Total 5970 · Supplies	387.47
Total 5900 · BUILDINGS & GROUNDS	1,279.00
7300 · ADULT SERVICES	
7310 · Materials	
7315 · Print Materials	
7320 · Adult Fiction	591.08
7330 · Adult Non Fiction	334.16
Total 7315 · Print Materials	925.24
7380 · AV Materials	
7382 · Audio Books	160.20
7386 · DVD	541.44
Total 7380 · AV Materials	701.64
7310 · Materials - Other	130.00
Total 7310 · Materials	1,756.88
7420 · Programming	46.88
Total 7300 · ADULT SERVICES	1,803.76
7500 · YOUTH SERVICES	
7510 · Materials	
7515 · Print Materials	
7520 · E	91.66
7530 · J Fiction	87.64
7540 · J Non-Fiction	100.49
7550 · YA	59.34
Total 7515 · Print Materials	339.13
Total 7510 · Materials	339.13
7620 · Programming	143.68
Total 7500 · YOUTH SERVICES	482.81
8100 · TECHNICAL SERVICES	
8161 · Tech Supplies	
8167 · Misc	9.77
Total 8161 · Tech Supplies	9.77
Total 8100 · TECHNICAL SERVICES	9.77
8200 · CIRCULATION	
8260 · Patron Cards	376.00
8295 · Unique Management	30.90
Total 8200 · CIRCULATION	406.90
Total Expense	47,260.77
Net Ordinary Income	12,477.70
Other Income/Expense	

02/05/23

Penn Yan Public Library
MONTHLY INCOME & EXPENSE
January 2023

	<u>Jan 23</u>
Other Income	
9000 · Landscaping Project Income	
9075 · Brick Paver Campaign	3,210.00
Total 9000 · Landscaping Project Income	<u>3,210.00</u>
Total Other Income	<u>3,210.00</u>
Net Other Income	<u>3,210.00</u>
Net Income	<u><u>15,687.70</u></u>

Budget vs. Actual

02/05/23

Accrual Basis

2022/2023 Budget

	<u>Jul '22 - Jan...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4100 · Printing Income				
4150 · Laser Printer	880.49	500.00	380.49	176.1%
4160 · Other Copies	2.32	1,000.00	(997.68)	0.2%
Total 4100 · Printing Income	882.81	1,500.00	(617.19)	58.9%
4200 · Village	0.00	1,000.00	(1,000.00)	0.0%
4400 · Fines	455.91			
4500 · Lost/Damaged Books Refund	136.46			
4505 · Sale of Extraneous Materials	139.10			
4525 · Cafe Receipts	311.09	0.00	311.09	100.0%
4540 · Tax Income	412,113.31	706,480.00	(294,366.69)	58.3%
4550 · Miscellaneous	3,328.65			
4600 · LLSA	4,558.91	3,500.00	1,058.91	130.3%
4700 · Interest	14.85	150.00	(135.15)	9.9%
4800 · NonDesignated Donations	3,134.24	3,000.00	134.24	104.5%
Total Income	425,075.33	715,630.00	(290,554.67)	59.4%
Expense				
5000 · HUMAN RESOURCES				
5100 · Salaries				
5110 · Library Director II	47,428.40	74,325.00	(26,896.60)	63.8%
5115 · Librarian I	75,316.46	116,821.00	(41,504.54)	64.5%
5130 · Clerical	152,366.56	215,000.00	(62,633.44)	70.9%
5135 · Building Staff	0.00	24,448.00	(24,448.00)	0.0%
5100 · Salaries - Other	0.00	0.00	0.00	0.0%
Total 5100 · Salaries	275,111.42	430,594.00	(155,482.58)	63.9%
5200 · Benefits				
5210 · Medicare/SS	20,954.36	30,000.00	(9,045.64)	69.8%
5225 · HRA Contributions	11,614.42	40,000.00	(28,385.58)	29.0%
5230 · Disability	2,452.68	2,700.00	(247.32)	90.8%
5235 · Voluntary Benefits	(1,602.72)			
5240 · SUTA	2,082.23	3,000.00	(917.77)	69.4%
5250 · Workmens Compensation	2,634.76	4,500.00	(1,865.24)	58.6%
5255 · Employee Assistance Plan	500.00	500.00	0.00	100.0%
5260 · Retirement	29,159.00	56,442.00	(27,283.00)	51.7%
5200 · Benefits - Other	1,602.72			
Total 5200 · Benefits	69,397.45	137,142.00	(67,744.55)	50.6%
5300 · Payroll Costs	1,907.61	3,000.00	(1,092.39)	63.6%
Total 5000 · HUMAN RESOURCES	346,416.48	570,736.00	(224,319.52)	60.7%
5400 · ADMINISTRATION				
5415 · Hotspots	3,821.58	5,000.00	(1,178.42)	76.4%
5420 · Promotion	671.00	500.00	171.00	134.2%
5425 · Internet Service	1,350.00	1,800.00	(450.00)	75.0%
5430 · Telephone System	1,153.11	2,300.00	(1,146.89)	50.1%
5435 · Insurance	7,540.81	8,000.00	(459.19)	94.3%

	<u>Jul '22 - Jan...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
5440 · Accounting				
5442 · Review/Audit	5,875.00	5,900.00	(25.00)	99.6%
5444 · Supplies	8.99	150.00	(141.01)	6.0%
Total 5440 · Accounting	5,883.99	6,050.00	(166.01)	97.3%
5450 · Equipment	88.93	500.00	(411.07)	17.8%
5451 · Service Contract	119.82			
5452 · Toshiba copier	203.25	1,000.00	(796.75)	20.3%
5460 · Office Supplies				
5461 · Staff Room	21.16	200.00	(178.84)	10.6%
5462 · White Paper	192.10	250.00	(57.90)	76.8%
5463 · Other	318.00	500.00	(182.00)	63.6%
5460 · Office Supplies - Other	536.71			
Total 5460 · Office Supplies	1,067.97	950.00	117.97	112.4%
5470 · Training/Travel	629.86	1,500.00	(870.14)	42.0%
5475 · Legal	0.00	800.00	(800.00)	0.0%
5480 · Dues	570.00	1,000.00	(430.00)	57.0%
5485 · Postage	244.20	300.00	(55.80)	81.4%
5486 · Vote Expense	0.00	0.00	0.00	0.0%
5490 · Misc	62.55			
Total 5400 · ADMINISTRATION	23,407.07	29,700.00	(6,292.93)	78.8%
5900 · BUILDINGS & GROUNDS				
5910 · Utilities				
5912 · Electric	2,427.34	5,500.00	(3,072.66)	44.1%
5913 · Sewer & Water	597.14	850.00	(252.86)	70.3%
5914 · Gas	0.00	1,600.00	(1,600.00)	0.0%
Total 5910 · Utilities	3,024.48	7,950.00	(4,925.52)	38.0%
5920 · New Equipmnt	20.99	300.00	(279.01)	7.0%
5930 · Repairs & Maint				
5932 · Equipment	789.72	1,300.00	(510.28)	60.7%
5934 · Blding & Ground	144.32	17,206.00	(17,061.68)	0.8%
5930 · Repairs & Maint - Other	497.88			
Total 5930 · Repairs & Maint	1,431.92	18,506.00	(17,074.08)	7.7%
5940 · Maintenance Contracts				
5943 · Trash Removal	326.02	550.00	(223.98)	59.3%
5945 · Fire Protection	419.00	700.00	(281.00)	59.9%
5946 · Snow Plowing	125.00	1,000.00	(875.00)	12.5%
Total 5940 · Maintenance Contracts	870.02	2,250.00	(1,379.98)	38.7%
5970 · Supplies				
5972 · Custodial	600.25	550.00	50.25	109.1%
5974 · Building	500.66	650.00	(149.34)	77.0%
5976 · building depreciation	0.00	1,000.00	(1,000.00)	0.0%
5970 · Supplies - Other	69.71			

	<u>Jul '22 - Jan...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Total 5970 · Supplies	1,170.62	2,200.00	(1,029.38)	53.2%
Total 5900 · BUILDINGS & GROUNDS	6,518.03	31,206.00	(24,687.97)	20.9%
6000 · TECH (NETWORK AND ILS)				
6100 · New Hardware	3,815.00	3,000.00	815.00	127.2%
6150 · Parts for Repair & Maint	0.00	150.00	(150.00)	0.0%
6200 · New Software	0.00	500.00	(500.00)	0.0%
6300 · Maintenance	1,090.00	3,000.00	(1,910.00)	36.3%
6400 · ILS Software	33,538.00	33,538.00	0.00	100.0%
Total 6000 · TECH (NETWORK AND I...	38,443.00	40,188.00	(1,745.00)	95.7%
7100 · REFERENCE				
7110 · Materials				
7120 · Reference Books	26.99	500.00	(473.01)	5.4%
Total 7110 · Materials	26.99	500.00	(473.01)	5.4%
7200 · Other Reference	60.00			
Total 7100 · REFERENCE	86.99	500.00	(413.01)	17.4%
7300 · ADULT SERVICES				
7310 · Materials				
7315 · Print Materials				
7320 · Adult Fiction	4,593.40	11500.00	(6,906.60)	39.9%
7321 · Graphic Novels	0.00	350.00	(350.00)	0.0%
7330 · Adult Non Fiction	2,714.22	5,000.00	(2,285.78)	54.3%
7370 · Periodicals	3,511.76	4,000.00	(488.24)	87.8%
7315 · Print Materials - Other	(29.00)			
Total 7315 · Print Materials	10,790.38	20,850.00	(10,059.62)	51.8%
7380 · AV Materials				
7382 · Audio Books	1,118.02	3,500.00	(2,381.98)	31.9%
7384 · CD Music	50.96	350.00	(299.04)	14.6%
7386 · DVD	2,662.17	4,500.00	(1,837.83)	59.2%
Total 7380 · AV Materials	3,831.15	8,350.00	(4,518.85)	45.9%
7310 · Materials - Other	130.00			
Total 7310 · Materials	14,751.53	29,200.00	(14,448.47)	50.5%
7420 · Programming	1,747.21	1,500.00	247.21	116.5%
7450 · Equipment				
7452 · Other Equipment	0.00	200.00	(200.00)	0.0%
Total 7450 · Equipment	0.00	200.00	(200.00)	0.0%
7454 · Cafe Supplies	561.73	0.00	561.73	100.0%
Total 7300 · ADULT SERVICES	17,060.47	30,900.00	(13,839.53)	55.2%
7500 · YOUTH SERVICES				

	<u>Jul '22 - Jan...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
7510 · Materials				
7515 · Print Materials				
7520 · E	481.28	1,800.00	(1,318.72)	26.7%
7530 · J Fiction	829.67	1,100.00	(270.33)	75.4%
7540 · J Non-Fiction	558.92	600.00	(41.08)	93.2%
7550 · YA	564.82	1,250.00	(685.18)	45.2%
7560 · Realia(Non-Book)	0.00	300.00	(300.00)	0.0%
Total 7515 · Print Materials	<u>2,434.69</u>	<u>5,050.00</u>	<u>(2,615.31)</u>	<u>48.2%</u>
7580 · AV Materials				
7582 · Audiobooks	0.00	300.00	(300.00)	0.0%
7584 · Music CD	0.00	100.00	(100.00)	0.0%
7588 · Video Games	573.03	1,000.00	(426.97)	57.3%
Total 7580 · AV Materials	<u>573.03</u>	<u>1,400.00</u>	<u>(826.97)</u>	<u>40.9%</u>
Total 7510 · Materials	<u>3,007.72</u>	<u>6,450.00</u>	<u>(3,442.28)</u>	<u>46.6%</u>
7620 · Programming	<u>3,840.91</u>	<u>2,400.00</u>	<u>1,440.91</u>	<u>160.0%</u>
Total 7500 · YOUTH SERVICES	<u>6,848.63</u>	<u>8,850.00</u>	<u>(2,001.37)</u>	<u>77.4%</u>
8100 · TECHNICAL SERVICES				
8155 · Processing Costs	131.04	800.00	(668.96)	16.4%
8161 · Tech Supplies				
8162 · Repair	38.42	25.00	13.42	153.7%
8163 · AV	73.29	575.00	(501.71)	12.7%
8165 · Disc Cleaner	0.00	100.00	(100.00)	0.0%
8167 · Misc	81.09	750.00	(668.91)	10.8%
Total 8161 · Tech Supplies	<u>192.80</u>	<u>1,450.00</u>	<u>(1,257.20)</u>	<u>13.3%</u>
Total 8100 · TECHNICAL SERVICES	<u>323.84</u>	<u>2,250.00</u>	<u>(1,926.16)</u>	<u>14.4%</u>
8200 · CIRCULATION				
8250 · Equipment	0.00	0.00	0.00	0.0%
8260 · Patron Cards	376.00	200.00	176.00	188.0%
8275 · Postage for Overdues	0.00	200.00	(200.00)	0.0%
8280 · Mailing Supplies	0.00	300.00	(300.00)	0.0%
8295 · Unique Management	247.20	500.00	(252.80)	49.4%
8200 · CIRCULATION - Other	0.00	100.00	(100.00)	0.0%
Total 8200 · CIRCULATION	<u>623.20</u>	<u>1,300.00</u>	<u>(676.80)</u>	<u>47.9%</u>
Total Expense	<u>439,727.71</u>	<u>715,630.00</u>	<u>(275,902.29)</u>	<u>61.4%</u>
Net Ordinary Income	<u>(14,652.38)</u>	<u>0.00</u>	<u>(14,652.38)</u>	<u>100.0%</u>
Other Income/Expense				
Other Income				
8400 · NON-BUDGETED DONATIONS				
8430 · Underwood-Materials	<u>(324.03)</u>			
Total 8400 · NON-BUDGETED DONA...	<u>(324.03)</u>			

	<u>Jul '22 - Jan...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
9000 · Landscaping Project Income				
9075 · Brick Paver Campaign	<u>3,210.00</u>			
Total 9000 · Landscaping Project Inc...	<u>3,210.00</u>			
Total Other Income	<u>2,885.97</u>			
Net Other Income	<u>2,885.97</u>			
Net Income	<u><u>(11,766.41)</u></u>	<u><u>0.00</u></u>	<u><u>(11,766.41)</u></u>	<u><u>100.0%</u></u>

02/05/23

Reconciliation Summary

1000 · Savings account, Period Ending 01/31/2023

	<u>Jan 31, 23</u>
Beginning Balance	126,036.43
Cleared Transactions	
Deposits and Credits - 1 item	<u>2.14</u>
Total Cleared Transactions	<u>2.14</u>
Cleared Balance	<u>126,038.57</u>
Register Balance as of 01/31/2023	126,038.57
Ending Balance	126,038.57

02/05/23

Reconciliation Summary

1014 · Operating Acct, Period Ending 01/31/2023

	<u>Jan 31, 23</u>
Beginning Balance	489,504.23
Cleared Transactions	
Checks and Payments - 66...	(51,900.54)
Deposits and Credits - 6 it...	4,288.04
	<u> </u>
Total Cleared Transactions	(47,612.50)
	<u> </u>
Cleared Balance	441,891.73
	<u> </u>
Uncleared Transactions	
Checks and Payments - 17...	(9,809.69)
Deposits and Credits - 3 it...	109.03
	<u> </u>
Total Uncleared Transactions	(9,700.66)
	<u> </u>
Register Balance as of 01/31/2023	432,191.07
	<u> </u>
Ending Balance	432,191.07